

## GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE

TUESDAY 1 MARCH 2022  
7.00 PM

Venue: Sand Martin House, Bittern Way, Peterborough, PE2 8TY  
Contact:: Paulina Ford, Senior Democratic Services Officer at  
paulina.ford@peterborough.gov.uk, or 01733 452508

### AGENDA

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1. **Apologies for Absence**

2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of the Growth, Environment and Resources Scrutiny  
Committee Meeting Held on 6 January 2022**

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4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. **City Centre and University Update**

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6. **Combined Authority's Local Transport And Connectivity Plan**

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**7. Monitoring Scrutiny Recommendations**

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**8. Forward Plan of Executive Decisions**

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**Emergency Evacuation Procedure – Outside Normal Office Hours**

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**Committee Members:**

Councillors: M Farooq (Chair), R Brown, Burbage (Vice Chairman), G Casey, Day, Farooq (Chair), J A Fox, Joseph, Moyo, Sharp, Skibsted and Wiggin

Substitutes: Councillors: C Fenner, Qayyum and N Sandford

**Non Statutory Co-optees:**

Parish Councillor Michael Samways, Independent Co-opted Member (Non-Voting)

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – [Paulina.ford@peterborough.gov.uk](mailto:Paulina.ford@peterborough.gov.uk)

**MINUTES OF THE GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY  
COMMITTEE MEETING  
HELD AT 7PM, ON  
THURSDAY, 6 JANUARY 2022  
ENGINE SHED, SAND MARTIN HOUSE**

**Committee Members Present:** Councillors C. Harper (Chair), J. Allen, C. Burbage (Vice Chair), G. Casey, N. Day, Judy Fox, I. Hussain, E. Murphy, O. Sainsbury, L. Sharp, C. Wiggan  
Co-opted Member: Parish Councillor Michael Samways

**Officers Present in** Steve Cox – Executive Director, Place and Economy  
David Beauchamp - Democratic Services Officer  
Sue Grace – Director of Customer Services and Digital  
Sam Smith – Assistant Director, I.T. and Digital Services

**Also Present:** Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation (attending virtually)

**30. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Brown and Moyo. Councillors I. Hussain and J. Allen were in attendance as substitutes.

**31. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS**

No declarations of interest were received.

**32. MINUTES OF MEETINGS HELD ON:**

**32a 3 November 2021 - Growth, Environment and Resources Scrutiny Committee**

The minutes of the Growth, Environment and Resources Scrutiny Committee held on 3 November 2021 were agreed as a true and accurate record.

**32b 17 November 2021 – Joint Meeting of the Scrutiny Committees**

The minutes of the Joint Meeting of the Scrutiny Committee held on 17 November 2021 were agreed as a true and accurate record.

**33. EXCLUSION OF THE PRESS AND PUBLIC**

Due to the deferral of agenda item 6, this item was not needed.

**34. CALL IN OF ANY CABINET, CABINET MEMBR OR KEY OFFICER DECISIONS**

There were no requests for call-in to consider.

**35. 'SAVE BRETTON OAK TREE' PETITION – ACTION TO BE TAKEN**

With the prior agreement of the Chair, Vice-Chair and Group Representatives, this agenda item was deferred.

**36. PORTFOLIO PROGRESS REPORT – FOR THE CABINET MEMBER FOR DIGITAL SERVICES AND TRANSFORMATION**

The report was introduced by the Cabinet Member for Digital Services and Transformation (attending virtually), the Director of Customer Services and Digital and the Assistant Director, I.T. and Digital Services. The report provided an update on the progress of IT which is under the responsibility of the Cabinet Member for Digital Services and Transformation.

The Growth, Environment and Resources Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members commented that they had found it difficult to report I.T. issues as the Service Desk email address was no longer in operation and requested that the Director of Customer Services and Digital produces a user guide for Members on how to access I.T. support.
- Members referred to section 4.2 of the report and requested an update on the workspace booking app and hybrid meetings. Officers responded that the emergence of the Omicron variant of COVID-19 had disrupted plans in this area. Feedback on hybrid systems had been mixed and different technology might be required for bigger rooms. Hybrid meetings presented greater challenges than both fully physical and fully virtual meetings.
- Members requested information on how I.T. budgets had changed in recent years. Officers responded that savings of £711,000 had been planned for 2021/22 and this figure was improved upon by an additional £300,000 due to the reduction in overheads generated by exiting the Serco contract.
- Members requested that the Director of Customer Services and Digital provides the Committee with details of I.T. budget savings in recent years and a breakdown of how hosting servers for Cambridgeshire County Council in Sand Martin House benefited Peterborough City Council. The financial benefit to the council was approximately £100,000 and was variable. Officers would provide the exact figure outside the meeting.
- Savings targets had been exceeded by analysing external spend to identify less expensive ways of delivering services that had become apparent after the exit from the Serco contract, as well as identifying contracts that could be ceased entirely.
- Areas identified for possible future savings in the next financial year included the reduction of unnecessary landline telephony and transitioning from Chromebooks to Laptops in light of the continued need to facilitate home working.
- Members highlighted that bringing services in house had resulted in significant savings and asked if there was scope for local providers to provide I.T. services. Officers responded that the majority of contracts were for niche systems and software which necessitated achieving good value and economies of scale with Cambridgeshire County Council. Opportunities for local provision would be pursued if there were appropriate opportunities however.
- Members requested that the Assistant Director, I.T. and Digital Services provides the Committee with a breakdown of the £6m I.T. budget.
- Budget risks for the future included commodity prices and the limited number of suppliers for some systems, limiting opportunities for savings in procurement.

There was also a transition in the I.T. industry towards purchasing cloud-based services, rather than capital spend on infrastructure and a different budget model might be needed to support this. Work was underway to identify how this transition would affect the true cost of providing I.T. services.

- Members commented that transitioning to cloud-based services might increase the risk of data being intercepted and that security would therefore be of critical importance. Officers acknowledged this point and stated it was important that security measures were appropriately located to deal with threats.
- Members asked if the Council had sufficient resources in-house to deliver I.T. services or if additional staff had been recruited. Officers responded that Serco staff were transferred to Council employment via TUPE. The senior leadership team was strengthened by sharing the capabilities and wider skillset of staff across both Peterborough City Council and Cambridgeshire County Council. External expertise had occasionally been sought for specific systems, although Council staff would be trained to support these systems in the future.
- Members asked if the 'FixMyStreet' app was the responsibility of the Council's I.T. team. Officers responded that this app was linked to other systems and responsibility varied depending on the nature of the issue. Communication between the responsible parties was possible for Waste but not for other services.
- Members commented on the social and added value provided by local suppliers and Small and Medium Sized Enterprises (SMEs). Officers responded that social value was becoming an increasingly significant factor in the procurement process and it was possible to differentiate between suppliers on this basis. A dedicated member of staff in this field would soon be employed across Peterborough City Council and Cambridgeshire County Council.
- Members asked if software could be developed in-house to reduce expenditure on niche software packages that commanded a premium price. Officers responded that other Councils had examined this and it was not considered viable for certain large systems, e.g. in Social Care. However, opportunities would be employed to utilise digital tools in-house to wherever possible. For example, an ineffective Freedom of Information (FOI) system had been replaced with a system based on Microsoft Office 365 using in-house skills. The opportunities presented by the Council's investment in Office 365 would be utilised whenever possible.
- Officers were examining the possibility of replacing phones with Microsoft Teams for some members of staff, although this would not be suitable for everybody.
- Members referred to section 4.3 of the report and requested that the Assistant Director, I.T. and Digital Services provides the Committee with information on I.T. capital expenditure and which schemes had been withdrawn due to budgetary constraints.
- Apprenticeships were planned as part of the new I.T. shared service.
- Members commented that did not always receive responses to reported issues, e.g., in relation to Crescent Bridge. Officers responded that this was the responsibility of the Place and Economy directorate.
- Councillor Murphy, seconded by Councillor Wiggin, proposed that the Committee recommends to Cabinet that the Council continues to work collaboratively in I.T. and investigates joint procurement with public sector partners wherever practical. This recommendation was UNANIMOUSLY agreed.
- The Cabinet Member apologised for not being present in person and commented that Artificial Intelligence (A.I.) was an area of opportunity for the future. Work was underway to examine how procurement could be done differently. Internal systems were being improved to enhance the FixMyStreet app.

## **RECOMMENDATION:**

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to recommend to Cabinet that the Council continues to work collaboratively in I.T. and investigates joint procurement with public sector partners wherever practical.

## **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee considered the report and resolved to:

1. Note the contents of this report.
2. Request that the Director of Customer Services and Digital produces a user guide for Members on how to access I.T. support.
3. Request that the Director of Customer Services and Digital provides the Committee with details of I.T. budget savings in recent years and a breakdown of how hosting servers for Cambridgeshire County Council in Sand Martin House benefits Peterborough City Council.
4. Request that the Assistant Director, I.T. and Digital Services provides the Committee with a breakdown of the £6m I.T. budget.
5. Request that the Assistant Director, I.T. and Digital Services provides the Committee with information on I.T. capital expenditure and which schemes had been withdrawn due to budgetary constraints.

## **37. MONITORING SCRUTINY RECOMMENDATIONS**

The Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

Members requested an urgent response to the recommendation made at the 3 November 2021 meeting in relation to bulky waste and recycling.

## **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee considered the report and **RESOLVED** to:

1. Note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.
2. Request an urgent response from the Cabinet Member for Waste, Street Scene and the Environment to the recommendation made at the 3 November 2021 meeting in relation to bulky waste and recycling.

## **38. FORWARD PLAN OF EXECUTIVE DECISIONS**

The Chair introduced the report which invited members to consider the most recent version of the Forward Plan of Executive Decisions and identify any relevant items for inclusion within the Committee's work programme or to request further information.

Members requested an update on the City Market, asked how many market traders would be able to transfer to the new site and requested information on the possibility of using the Town Hall as part of the new market. The Executive Director, Place and Economy commented that the design drawings from the market demonstrated how units would be positioned and the new location would be good for both the Town Centre and the Market. Additional information would be provided by the relevant officer outside the meeting.

## **ACTIONS AGREED:**

The Growth, Environment and Resources Scrutiny Committee **RESOLVED** to:

1. Consider the Forward Plan of Executive Decisions and;
2. Request an update from the relevant officer on the City Market, including how many market traders would be able to transfer to the new site and information on the possibility of using the Town Hall as part of the new market.

### **39. WORK PROGRAMME 2021/22**

The Chair and Democratic Services Officer presented the report which considered the work programme for the municipal year 2021/22 and asked Members if they had any further items to add to the work programme.

It was noted that some items had been deferred from this meeting. An extraordinary meeting would be organised to discuss the agenda item 'Save Bretton Tree – Action to be taken.

### **40. GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE START TIME 2022-23**

The Democratic Services Officer introduced the item which invited Member to agree the start time for all Growth, Environment and Resources Scrutiny Committee meetings for the Municipal Year 2022-23

An informal discussion took place around the possibility of holding meetings during the day. This proposal was abandoned after a show of hands made it clear this would not be suitable for all Members.

The Committee **UNANIMOUSLY** agreed upon a start time of 7pm.

## **ACTIONS AGREED:**

The Communities Scrutiny Committee **RESOLVED** to agree a start time of 7pm for all Growth, Environment and Resources Scrutiny Committee meetings for the Municipal Year 2022-23.

### **41. DATE OF NEXT MEETING**

9 February 2022 – Joint Scrutiny of the Budget

1 March 2022 – Growth, Environment and Resources Scrutiny Committee

It was clarified that the Bretton Tree agenda item would be considered by the Growth, Environment and Resources Scrutiny Committee and Cabinet, not the Planning and the Environmental Protection Committee.

The Chair commented that this was his last meeting in this role and felt the Committee had developed well and had asked good questions.

7pm – 8.01pm

CHAIRMAN

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 5</b>
<b>1 MARCH 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Executive Director Place and Economy	
Cabinet Member(s) responsible:	Cllr Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments Cllr Lynne Ayres, Cabinet Member for Children’s Services, Education, Skills and University Cllr Marco Cereste, Cabinet Member for Digital Services and Transformation.	
Contact Officer(s):	Emma Gee, Assistant Director Growth and Regeneration	Tel. 01733 863891

**CITY CENTRE AND UNIVERSITY UPDATE**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Adrian Chapman, Executive Director Place and Economy	<b>Deadline date:</b> <i>n/a</i>
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee notes and comments on the contents of the report.</p>	

**1. ORIGIN OF REPORT**

1.1 This report is provided to update the Scrutiny Committee on council activity relating to a new university for Peterborough and the city centre.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This report is provided at the request of the Scrutiny Committee to update them on council activity relating to a new university for Peterborough and the city centre.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

4. Economic Development and Regeneration including Strategic Housing and Strategic Planning

2.3 This report provides an update on progress towards a university for Peterborough and activity in the city centre during the pandemic.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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## 4. BACKGROUND AND KEY ISSUES

### 4.1 New University: ARU Peterborough

- 4.1.1 Project partners Cambridgeshire and Peterborough Combined Authority (CPCA), Peterborough City Council (PCC), and Anglia Ruskin University (ARU) are collaborating to establish a new University for Peterborough to increase the skill levels of local people through the establishment of a range of teaching facilities, and to increase highly skilled employment opportunities by developing an innovation ecosystem around the university, focused on opportunities in the global net zero transformation.
- 4.1.2 A new University will make a substantial positive economic impact in Peterborough and the wider sub-region, enabling the region and the UK to compete in an ever more dynamic global economy through innovation and creating knowledge-intensive businesses. It will deliver significant cultural and social benefits.
- 4.1.3 Expanded Higher Education provision will be an essential component in realising ambitions to establish the foundations for raising aspirations and attainment, support business skills needs, improve productivity; stimulate structural economic change and enhance well-being.
- 4.1.4 The top-line objectives for the new University are:
- Improve access to higher education skills and address Peterborough's skills deficit
  - Improve access to better quality jobs and improve access to better quality employment, helping to reverse decades of relative economic decline, and increasing aspiration, wages and social mobility for residents.
  - Make a nationally significant contribution to Government objectives for levelling up, increase regional innovation, and accelerate the UK's net zero transformation.
  - Accelerate the renaissance of Peterborough.
  - Translate the resulting increase in individual opportunity, prosperity and social mobility into outcomes across wellbeing, health and healthy life expectancy from the programme, and on into people living happier, healthier lives.
- 4.1.5 The university will support local people to access opportunities for quality long-term employment and support local businesses to grow by making it easier to hire skilled employees and invest in innovation. A central feature of the programme's approach is that intervening to raise local skills levels at the same time as raising demand for skilled workers is more likely to succeed than trying to raise one at a time and helps ensure that more of the programme's benefits accrue locally. Intervening strategically to concurrently raise local skill levels and local demand for skilled workers will enable Peterborough to enact a step-change to a new equilibrium as a highly skilled and high tech economy, with local demand for skilled workers met by local residents.
- 4.1.6 The establishment of a University for Peterborough is a 10-year programme to catalyse the region's transformation. It will provide improved access to better quality skills and improved access to better quality employment. The resulting increase in wellbeing, health and healthy life expectancy means people living happier, healthier lives.
- 4.1.7 The programme is already underway, with action happening at pace and scale. Three phases of the university campus creation have secured approximately £75m of funding in two years, and Phase two is already under construction, with the first teaching building due to open to 2,000 students in September 2022. These phases of the programme are:

**Phase 1:** First Teaching Building, currently under construction - Establish the ARU Peterborough campus in the city via the first teaching building, providing space for 2,000 students from September 2022 and 3,000 in total, studying Art and Design, Creative and Digital, Environment Management, Engineering, Health & Social Care, Education and Management and Finance.

**Phase 2:** Peterborough Research and Innovation Incubator, currently under construction - Build a base of innovative and collaborative start-ups to support bottom up development of the

innovation ecosystem: 20 high tech start-ups and scale-ups building an indigenous innovation ecosystem specialising in net zero technologies in an innovation incubator on the University campus with Photocentric as anchor tenant, to developing new 3D printed battery technology for vehicles and generating jobs for graduates to enter in the local innovation ecosystem.

**Phase 3:** Second Teaching Building and Living Lab, for which funding has been secured - Grow the University campus via a second teaching building supporting 1,000 more students from 2024/25 and 1,750 more students in total, expanding its curriculum into STEM fields and embedding the University in Peterborough through the Living Lab and Cultural Quarter. The Living Lab will be a public-facing, high-quality interactive science centre for Peterborough with public space for exhibitions and events, designed to stimulate and inspire more young people into STEM sectors, particularly in net zero opportunities.

### **Later Phases**

- 4.1.8 The total university project has the potential to deliver, by 2030/31, 7,000 university enrolments per year and 1,890 additional graduates per year, while business support measures in Phase 2 and Phase 4 will see 70 start-ups/spin-outs created supporting 350 additional jobs, and 1,500 local businesses engaged over four years with 700 participating in innovation activities within the ecosystem established, generating a further 2,100 high-value jobs in the local economy.

A second phase of the University site development, a Research and Development building, is also on site and scheduled for completion on 15 December 2022. Photocentric will be an anchor tenant of the building. Several other established and start-up companies will also use the facility to develop cutting edge technologies linked to net zero carbon products. Investment for the new building will come in the form of £13.78m from the combined authorities Business Board Get Building Fund, with a further £2m coming from the private investor Photocentric Ltd. A separate property company PropCo 2 has been established to bring forward and take decisions

The proposed third phase and second teaching building of the University is a Cultural Hub and Living Lab which will house STEM (science, technology, engineering and mathematics) based teaching activities. The Living Lab received funding approval from the Department of Levelling Up and Communities in October 2021. Investment for the new building will come in the form £20m Levelling Up Funding, £4m from Anglia Ruskin University and £2m from the combined authority. The second teaching building will deliver capacity for a further 1700 students. It is anticipated that RIBA 2 design process will commence in mid-February 2022, with a view to submitting a planning application later this year. The building will be open for the September 2024 term.

### **Outline Planning Application for Campus**

- 4.1.9 The University Partners (Anglia Ruskin University, Combined Authority, Peterborough City Council) are working together to prepare an outline planning application to cover the wider expansion of the University in line with the proposals being prepared by PCC to regenerate the Embankment site. The OPA is scheduled for 2023.

### **4.2 Embankment Masterplan**

- 4.2.1 Peterborough City Council, on behalf of the Towns Fund, appointed Stantec and Barton Willmore to develop a masterplan for the Embankment. This area of Peterborough occupies a prime location alongside the River Nene, but it is under-utilised. At present the lack of a clear plan for the area means development runs the risk of not being joined up.

- 4.2.2 The views of the local community are central to the formation of this masterplan. Given the significance of the masterplan a wide-ranging public consultation was undertaken, over several months. The consultation process was fair and impartial with community and stakeholder feedback reported directly to the project team.

- 4.2.3 Although there is no statutory guidance on conducting consultation for a masterplan proposal, consideration was given to national and local guidance on involving communities in planning decisions, as well as adopting best practise used throughout the industry. It should also be noted that the process, and methods of engagement, were also dictated in part by the on-going pandemic.
- 4.2.4 The consultation process was split into two stages the first stage aimed to raise awareness of the masterplan development process, understand community perceptions of the area, and identify local aspirations and fears for its future. The second stage presents more developed proposals and again seek community feedback.
- 4.2.5 Meetings and discussions with local Stakeholders regarding the proposed development began in September 2021. The process of Consultation has involved the following activities and produced the following results:
- Local stakeholder meetings with amenity groups, residents associations and local businesses
  - Ongoing resident liaison and communication
  - Two stages of public consultation
  - 773 individuals registering for updates
  - 1,489 responses to the Stage 1 survey
  - 780 feedback forms completed online in Stage 2, 29 were completed in person
- 4.2.6 Over 2,000 local people have been directly engaged in the process through attendance at meetings, public exhibitions and presentations organised by the Community Engagement Project Team.

A range of different themes have been raised throughout the consultation process:

- Protection/enhancement/loss of green space
- Inclusion of an arena
- Safety and anti-social behaviour
- Children's play space
- Activating the river frontage
- Connection to the City centre
- Restaurants and bars

Results from the second stage of feedback:

- 88% of respondents agreed with the vision for the future of the Embankment
- Of the 4 options presented; option 3 was supported by 55% of respondents, with option 2 favoured by 16%, option 1 by 10% and option 4 by 3%

- 4.2.7 The draft 'Vision' for the Embankment looks to capture the scale of this ambition creating a place that will be part of the heartbeat of Peterborough, a place that everyone can enjoy. This vision is underpinned by four key principles/ambitions for the Masterplan:
- Reconnect the city to its riverside
  - Support the establishment of a university campus
  - Create a destination
  - Secure a high quality green blue environment (refers to green space and the river)

- 4.2.8 There are differing opinions across the city on what and how much change should be promoted on Embankment. The master planning team are balancing technical considerations of what is likely to be acceptable in planning terms across the embankment with the need to consider heritage, environmental and economic considerations. The process of updating the options and arriving at a preferred option or options is still ongoing. We anticipate Barton Wilmore will present

a report to PCC for consideration in March.

Specifically with regard to the university, partners and professional team are collaborating with Barton Willmore through the master planning process to explore the needs of a growing campus.

#### 4.3 **Future University Phases**

4.3.1 Alongside this, a Programme Business Case is in development to set out future phases of the university as the campus grows. The further phases identified over the medium term are as yet unfunded and are as follows.

4.3.2 **Phase 4:** Peterborough Research Institute & R&D Programme – Attract a major Research Institute onto the university campus in Peterborough to support bottom-up development of the innovation ecosystem focused on net zero technologies. The Research Institute will develop and lead an R&D Programme (the Peterborough and Fenland Innovate to Grow Programme) which will help to spread research from the Research Institute and its industrial members into local businesses, enabling collaboration in the ecosystem and creating opportunities for local businesses to link into the Research Institute’s global network of major net zero-focused businesses. The ultimate effect of this ‘top down’ approach to establishing an innovation ecosystem is to stimulate individual and supply chain based local business growth and attract more larger, higher value and knowledge intensive businesses into the region, growing local demand for higher-level skills, aligned to ARU Peterborough’s curriculum.

4.3.3 **Phase 5:** Third Teaching Building & Sports Science Facility – Expand further the teaching capacity with space for an additional 2,250 students on the embankment campus for a total student headcount of 7,000 by 2030/31, allowing the university to reach a critical mass. This Phase will include the relocation of the current Embankment Athletics Track to produce a Sports Science Facility in Peterborough. Like the Living Lab within the Phase 3 building, these sports facilities will be open to the public and play an active role in increasing sports and fitness engagement across the city

#### 4.3.4 **Outline Plans for Phase 4 To Deliver an Innovation-Ecosystem**

##### ***Place Based Innovation Is Key to Levelling-Up***

Changing the spatial distribution of economic growth and supporting an increase in innovation-based business growth in the north of the county, was a key recommendation from the Cambridgeshire and Peterborough Independent Economic Review giving rise to a key priority within the CPCA’s Local Industrial Strategy, to achieve this by:

*“Replicating and extending the infrastructure and networks that have enabled Cambridge to become a global leader in innovative growth, creating an economy-wide business support and innovation eco-system to promote inclusive growth.”*

As with several cities in recent years, the establishment of a university and associated innovation eco-system has produced new, local knowledge engines to raise productivity, innovation in addition to the knowledge intensity of products and businesses. However, replicating the “Cambridge Phenomenon,” that has taken decades to organically evolve and develop, requires a specifically designed and long-term programme of interventions that balance supply of improved human capital with the demand for it, created by indigenous and inward business growth, that is higher value, requiring higher level skills. Research is fundamental to achieving this - it produces the latest ideas and technologies that enable entrepreneurs to start up, existing businesses to scale-up; and for new tech-firms to spin-out of academic and research institutions.

Peterborough has been held back by a fragmented innovation ecosystem lacking a unifying focus, and a variety and breadth of international R&D taking place in the city, as seen in similar

cities such as Rotherham, Coventry, and Middlesbrough, possessing large scale research institutes. During the last two decades similar cities with economic and related social disparities across their boundaries, have made considerable progress in levelling up by employing the dual levers of expanding HE provision and establishing innovation eco-systems in their left-behind places. These initiatives expanded resources from established university centres and research clusters into places with potential, to simultaneously increase the supply of higher-level skills as well as the demand for them. Examples include the simultaneous strengthening of HE delivery and the establishment of innovation eco-systems in:

- Rotherham through establishment of the Advanced Manufacturing Technology Centre (AMRC <https://www.amrc.co.uk/>) and University Centre Rotherham (UCR) supported by Sheffield Hallam University and the University of Hull.
- Coventry through the establishment of The Manufacturing Technology Centre (MTC <https://www.the-mtc.org/>) and expansion of the University of Coventry.
- Middlesbrough through the establishment of the Advanced Manufacturing Park (AMP <https://teesamp.co.uk/>) and expansion of Teeside University.
- Sunderland through the establishment of Sunderland Software City as part of the national Digital Catapult Network (<https://www.sunderlandsoftwarecity.com/what-we-do/innovation-services/> and <https://www.proto.co.uk/article/9280/Immersive-Lab>), and expansion of The University of Sunderland.

All these combined university and innovation ecosystems provide a step change increase in HE provision, and provide highly impactful support to tech start-ups, SME scale-ups and large organisations integrating local firms into global supply chains for modern technology enabled products. In Peterborough however, a disconnect between research and industry has hampered innovation in the digital and advanced manufacturing sector that holds the key to a renaissance for the city and its region. Further, the lack of a higher education institution to act as a knowledge engine for the region means that local firms have been cut off from access to key research which could translate into business-level innovation.

#### 4.4 **City Centre**

4.4.1 This update below outlines some of the challenges and key interventions that have taken place in the city to address and mitigate the impact of COVID19 on the City Centre.

#### 4.4.2 **The Challenge**

- Lockdowns, the requirement for social distancing and effect on consumer confidence has had an impact in the city.
- In June 2020 our city centre footfall dropped to 45% of pre-pandemic levels.
- Subsequent lockdowns saw city centre footfall drop significantly (Centre For Cities data)
- As with elsewhere there was a concern in 2020 that some businesses may not reopen following the gradual withdrawal of business support measures such as the furlough scheme and the local/additional restrictions grants administered by the Council.
- Consultation and engagement with the local business community identified that sustained footfall was necessary to allow businesses to continue to trade and this informed our reopening the high street safely programme.
- The Council was determined to enable the City Centre to reopen safely, so that consumers would feel confident about returning to the City Centre and local livelihoods could be maintained.

A successful Reopening High Street safely programme was implemented during and following

each lockdown. This involved working with businesses to understand their needs, using relevant messaging to keep people safe and implementing an enhanced cleaning by Aragon Direct services. Covid marshals evolved into City Centre ambassadors as a welcoming face to those coming back. Then as the restrictions eased, through our communications strategy we used social media and other channels to put messaging out to businesses and residents with a gentle welcome back to the city.

- Following each lockdown, city centre footfall increased sharply, particularly during the summer of 2021 and November 2021 when footfall was higher than pre-pandemic levels (Centre For Cities data)
- Latest stats from November (Centre For Cities) show overall footfall is higher than before the Covid-19 pandemic
- Footfall is also well above the national average for other towns/cities
  - Weekday footfall - 123 Peterborough vs 89 UK average
  - Weekend footfall - 166 for Peterborough vs 131 UK average
  - Evening footfall - 127 Peterborough vs 110 UK average
- As restrictions continue to ease, the city council hopes to bring back more festivals and events than it has been able to in the last two years building on the cultural animation programme of 2021 and further boosting footfall.

Recent research by Centre for Cities in their January 2022 Cities Outlook – Is Covid 19 Killing The High Street identified that Peterborough experienced the loss of fewer shopping weeks during the pandemic than places like Oxford or Stoke. It also suggests that while vacancies did increase, it was at a much lower rate than was experienced elsewhere. In terms of percentage of vacancies, it is much lower than most other cities in the research. This is heartening though the Council will continue to work with stakeholders such as Queensgate and other proprietors to understand their plans for vacant units.

#### 4.4.3 **Peterborough Positive Bid**

In October 2021, a ballot took place to determine if businesses supported the creation of a Business Improvement District (BID) for the city centre.

The ballot resulted in 83% of businesses voting in favour by number, and 77% by rateable value.

Businesses in Peterborough recognised the support and improvements a BID could bring to Peterborough, particularly after a difficult period throughout the pandemic.

The BID business plan set out that it will focus on:

- Safety, and ensuring Peterborough is a well-managed, safe and welcoming city centre.
- Creating a memorable experience for city centre visitors through events.
- Providing a robust marketing strategy to attract shoppers, tourists, and business investment opportunities.
- Building a business community, improving communication on city centre opportunities.

The business consultation stage was conducted in the form of workshops to get input on what matters most to Peterborough businesses. This was then used to shape the projects and services the BID aimed to deliver, as well as develop the vision, purpose, and proposition. The second stage focused on the creation of the business plan, BID Proposal and communications strategy. The final stage then included establishing voter intentions, engaging with both head office and local businesses, and monitoring the ballot.

#### 4.4.4 **Café Culture Programme**

A successful bid for £800k was made to the CPCA Business Board, with £183k in matching funds from the Council to help improve the environment in the city centre by creating an infrastructure to encourage better use of the city centre space for recreation and alfresco dining. An update

across the programme is set out below. The project commenced in October 2020 and is due to conclude in March 2022.

### ***Peterborough City Centre Lighting Schemes***

As part of the Cafe Culture project the Council have replaced uplighters that surround St Johns Church and the Guildhall as well as the wall mounted lights that were present in Cathedral Square. The works commenced in late June and were completed in early November prior to the Christmas Light switch on. The new lights have created a much brighter and lighter Cathedral Square and achieved the outcome desired.

Improvements made:

- Uplighters St Johns Church and Guildhall
- Wall lights in Cathedral Square. These 38 lights include installations:
- Bean Around building – including new colour changing highway and warm white standard lights
- Turtle Bay building – colour and warm white lights
- HSBC building – replacement LEDs
- Starbucks building – replacement LEDs

There are further works underway to complete under the Safer Streets funding that include new upgraded lighting around the Crescent Bridge roundabout and new uplighters in Long Causeway and Bridge Street. Both projects are programmed to be delivered this financial year and expected to commence work on site early February.

Works in planning phase:

- Lower Bridge Street Uplighters
- Cowgate / Crescent Bridge

Other potential lighting improvements have been identified such as installing larger lanterns on the wall mounted brackets on Bridge Street and upgrading the column mounted lanterns in Cathedral Square however no funding stream to deliver these has been identified at present. Furthermore, following the completion of this year's improvements and the significant improvement seen particularly in Cathedral Square these measures/options may no longer be considered necessary.

### ***Peterborough Cathedral's Green Spaces***

Investment in the Cathedral Grounds is a route to maximising the potential of our most visited and important heritage assets as well as bringing the city green to the attention of, and improve usage by, visitors and shoppers thus unlocking a big draw to the city.

- The new LED uplighting in the Cathedral has now been installed with images captured by various newspapers and social media platforms. The Council is now able to "light up" the city with over 1,000 assorted colours which includes the entrance to the Cathedral known as the Norman Arch.
- The old benches have been replaced in the Cloisters and new bins have been installed. The Cloisters has been re-graveled and work to enhance the green for use by the public has enhanced the setting to the cathedral.
- New plants will be installed in the spring and summer next year. New plant pots have been placed at the entrance of the Norman Arch.
- New outside café tables, chairs and umbrellas will allow the public to enjoy the space.

The Cathedral's green spaces look refreshed and welcoming. It has been noticed that more people are using the green spaces in and around the precincts and the cloisters. However, due to Covid it is expected that the number of visitors will increase as the pandemic eases and the warmer weather will encourage more visitors.



The up lighting based at the Cathedrals WestFront/Visitor Centre and Norman Arch is a dramatic improvement, the Cathedral lights up the City Centre. These new lights really shows off the Cathedral's beautiful architecture.

The Green spaces have been prepared for future exhibitions, events, school visits and specially prepared conservation areas where tourists and school children can read about the conservation plans and why they are so important.

When things "get back to normal" the visitor numbers on the greens will be monitored, as will numbers at events.

### ***St Peter's Arcade***

In St Peter's Arcade, screens and atmospheric lighting have been installed. Orders have been placed for the planters in the Arcade to be finished and additional brackets adding to the doors Argo side of the screens. Works will be completed in the coming weeks. This will help keep the route free from unwanted activity and maximise usability for businesses who spill out into the arcade and trade from it such as Argo.

### ***Café Culture Pods***

- Three trail areas for outdoor seating have now been created in the city at Bean Around, Lightbox and The Banyan Tree to encourage outdoor dining.
- Officers are working with businesses to track the impact on business performance from the outdoor seating areas.
- Early evidence shows that the outdoor seating areas have protected jobs for "front of house" staff and enabled revenue growth of between 15% and 30% when the outdoor seating areas were in peak operation.

Sadly Lightbox has since closed but the Council has retained the infrastructure delivered through café culture for use elsewhere.

### ***City Centre Wi-Fi***

Cambridgeshire Connect have installed free public Wi-Fi in the city centre in Autumn 2021.

#### **4.4.5 Visit Peterborough Website Upgrade and Enhancements**

- Working with Opportunity Peterborough there has been investment to improve the initial visitor experience
- Enhancements already delivered to [www.visitpeterborough.com](http://www.visitpeterborough.com) include improved online booking function, better social media integration, smoother accommodation availability checker and better banner advertisement section
- Opportunity Peterborough report an early uplift in visitor numbers, increased engagement on social media, and the website is on the Cresset's top 10 list of ticket sale sources for the first time.

Other functionality will include

- **Full Width Navigation**
- **Banner Ad Management System**
- **TripAdvisor Widgets**
- **Video in Header Gallery**
- **Online Booking Core functionality**
- **Polling**
- **Social Media Integration**

Apart from the TripAdvisor element (as this is dependent on a third party), all the planned works will be completed in February 2022.

#### 4.4.6 **Welcome Back Fund (WBF)**

The Year of Culture project aimed to attract people back into the public sphere acknowledging that many members of the public remained nervous about indoor events. During 2021 the WBF funded project aimed to boost both tourism/visitors spend, and long-term investment by delivering a series of innovative street events in the city centre. The events commenced in October 2021 and continued into December 2021.

PCC staff worked in collaboration with representatives from the cultural and creative sector to drive an animation program in public spaces in Peterborough to support reopening and recovery with Nene Park Trust project managing and administering the funds to local artists and creatives.

#### 4.4.7 **City Centre Strategy**

There is a proposal within the WBF to take forward a city centre strategy, a brief for which is currently being developed. It may be that there is insufficient time left on the grant to procure the work but we are exploring that with DLUHC. In the case of the Welcome Back Fund grant funding not being available for this purpose we will have to identify other non council funding to take it forward.

The strategy would look at evidence gathering and baselining of how the city centre was performing Pre-Covid, implications of Covid and how it might be expected to bounce back. It will also focus on how the Council will do the following;

- Deliver inclusive growth and change for our communities
- Enhance sustainability and liveability
- Accessibility and movement
- Supporting existing and creating the conditions for more and different city centre business
- The evolution of our shopping offer
- Making the most of our assets, green space, and the River Nene
- How the Council can use culture as a mainstay of the city centre recovery and to bring the public back to the city centre
- How the Council will continue to attract investment into the centre to deliver homes, jobs and community and leisure activities.

This work would also set out how the Council will work with stakeholders and partners to inform the strategy and deliver its objectives.

#### 4.4.8 **City Market**

In January 2021 planning permission was granted to relocate City Market stalls to Bridge Street, thereby moving the market closer to the centre of the city. Bridge Street was identified as ideal for boosting footfall and creating a modern, vibrant new market, as it is located close to Cathedral Square, on the same street as the proposed new Vine library and culture hub enhancing the visitor experience. Footfall is expected to increase even further this year with the opening of the new ARU Peterborough university, the Hilton Garden Inn Hotel, and the new Government Hub at Fletton Quays.

The market relocation will be followed by the redevelopment of the Northminster area for residential development. 315 units were granted planning permission in November 2021.

The market proposals will see the creation of three contemporary timber kiosks, comprising of 12 new market stalls in Bridge Street, in the heart of the city centre. These permanent stalls will give shoppers a variety of goods to buy from independent traders, with the potential for the number of stalls to increase in the future.

The permanent outside market will be complemented by 12 pop-up stalls which could be used by traders who want to operate on a part-time basis, or during a themed market, such as a Vegan Market, Continental Market or Christmas Market, subject to planning permission. A new indoor Food Hall with two butchers and a fishmonger will also be created in the former Customer Contact Centre building, also on Bridge Street.

## **5. CONSULTATION**

5.1 None relating to the report. Consultation is carried out on a project by project basis.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 None related to this report.

## **7. REASON FOR THE RECOMMENDATION**

7.1 This report is provided for information and comment.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 Not applicable this report is provided for information and comment.

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 There are no direct implications arising from this report. It is provided for information and comment.

### **Legal Implications**

9.2 There are no direct implications arising from this report. It is provided for information and comment.

### **Equalities Implications**

9.3 There are no direct implications arising from this report. It is provided for information and comment.

### **Rural Implications**

9.4 There are no direct implications arising from this report. It is provided for information and comment.

### **Carbon Impact Assessment**

9.5 This report is an update report. Scrutiny members are not being asked to make any recommendations as a result of this report and any future decisions that are detailed in this report would be subject to an individual Carbon Impact Assessment.

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None.

## **11. APPENDICES**

11.1 None

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 6</b>
<b>1 MARCH 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Adrian Chapman, Executive Director: Place and Economy	
Cabinet Member(s) responsible:	Cllr Peter Hiller, Cabinet Member for Strategic Planning, Investments and Economic Strategy	
Contact Officer(s):	Lewis Banks, Transport and Environment Manager	Tel. 01733 317465

**COMBINED AUTHORITY'S LOCAL TRANSPORT AND CONNECTIVITY PLAN**

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Adrian Chapman, Executive Director Place and Economy	<b>Deadline date:</b> Public consultation is due to finish on 1 August 2022
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <p>Reviews the report and makes any comments or recommendations that can be considered by the Combined Authority and the City Council as part of the development of the refreshed Local Transport and Connectivity Plan.</p>	

**1. ORIGIN OF REPORT**

1.1 This report was requested by the Committee.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The report is being presented to ensure that the Local Transport and Connectivity Plan (LTCP) process can be scrutinised by the Committee prior to full public consultation and adoption by the Combined Authority Board.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph no, 2.1 Functions determined by Council:

- 2. Environmental Capital;
- 3. Economic Development and Regeneration including Strategic Housing and Strategic Planning;
- 4. Transport, Highways and Road Traffic;

2.3 The LTCP directly links to a number of corporate priorities including:

- Drive growth, regeneration and economic development
- Implement the Environment Capital agenda
- Keep all our communities safe, cohesive and healthy
- Achieve the best health and wellbeing for the city

### 3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. BACKGROUND AND KEY ISSUES

4.1 Under the Transport Act 2000, Local Transport Plans (LTPs) are statutory documents. They must include promotion of safe, integrated, efficient and economic transport to, from and within the area, include facilities for pedestrians/cyclists, and take into account government guidance on environmental protection and climate change.

4.2 As the Local Transport Authority, the Combined Authority is obliged to keep the Local Transport Plan under review, and to update it to ensure it is flexible and responsive to the changing needs of communities in the Cambridgeshire and Peterborough area.

4.3 In January 2020, the Combined Authority adopted the first Cambridgeshire and Peterborough Local Transport Plan, which describes how transport interventions can be used to address current and future challenges and opportunities for Cambridgeshire and Peterborough. It also sets out the policies and strategies needed to secure growth and ensure that planned large-scale development can take place in the county in a sustainable way.

4.4 The Combined Authority is now undertaking a refresh of the LTP for Cambridgeshire and Peterborough. The driver for the refresh is to enable the recommendations of the Cambridgeshire and Peterborough Independent Commission on Climate, including the pathway to a net zero carbon future, to be recognised within the strategy. In addition, the acceleration of and significant progress of large projects across the region including Peterborough Station Quarter and the A428 dualling need to be reflected in the LTP.

4.5 The refreshed Local Transport Plan is to be renamed the Local Transport and Connectivity Plan (LTCP) to reflect the Combined Authority's commitment to deliver truly integrated connectivity to all communities with a drive towards a net zero carbon future.

4.6 The LTCP will be the Combined Authority's long-term strategy to improve transport in Cambridgeshire & Peterborough. The LTCP is being developed in consultation with officers from Peterborough City Council and Cambridgeshire County Council. In addition, meetings have been undertaken with the Combined Authority and the Leader of the Council and Cabinet Member for Strategic Planning, Investments and Economic Strategy. The LTCP has also been discussed at the Combined Authority Board and the Combined Authority's Transport and Infrastructure Committee.

4.7 The proposed vision for the LTCP is:

*A transport network which secures a future in which the region and its people can thrive. It must put improved public health at its core, it must help create a fairer society, it must respond to climate change targets, it must protect our environment and clean up our air, and it must be the backbone of sustainable economic growth in which everyone can prosper. And it must bring a region of cities, market towns and very rural areas closer together. It will be achieved by investing in a properly joined-up, net zero carbon transport system, which is high quality, reliable, convenient, affordable, and accessible to everyone. Better, cleaner public transport will reduce private car use, and more cycling and walking will support both healthier lives and a greener region. Comprehensive connectivity, including digital improvements, will support a sustainable future for our region's nationally important and innovative economy.*

- 4.8 The proposed objectives of the LTCP are:
- Productivity - Giving both employers and people the means to achieve more of their potential, making them more efficient and more innovative to create more prosperity
  - Connectivity - People and communities are brought closer together, giving more opportunities for work, education, leisure and pleasure
  - Climate - Successfully and fairly reducing emissions to Net Zero by 2050
  - Environment - Protecting and improving our green spaces and improving nature with a well-planned and good quality transport network.
  - Health - Improved health and wellbeing enabled through better connectivity, greater access to healthier journeys and lifestyles and delivering stronger, fairer, more resilient communities.
  - Safety - To prevent all harm by reducing risk and enabling people to use the transport system with confidence.
- 4.9 The LTCP has identified a number of challenges for the region including Public Health, Climate Change, Nature and Environment, Safety, COVID-19, Economy and Future Growth and Connectivity. To support these challenges and meet the vision and objectives of the LTCP, key areas of focus have been identified which include Active Travel, Public Transport, Air Quality, Transport Safety, Healthy Places, Innovation, Freight, Digital Connectivity, Regional Connectivity, Local Connectivity and Network Management.
- 4.10 The full detail of the policies and specific schemes required to meet the vision and objectives will be set out in the final LTCP, which is expected to be consulted upon in May 2022 and adopted by the Combined Authority in summer 2022.
- 4.11 An important part of the new LTCP is the Peterborough section and ensuring it reflects and supports the transport challenges and opportunities for the city, such as the growth agenda and supporting our work on climate change. Some of the key initiatives that need to be included are:
- LCWIP (Local Cycling and Walking Infrastructure Plan). A network plan showing where investment in walking and cycling infrastructure should be prioritised.
  - School streets. Kickstarting further temporary road closures outside of schools during drop-off and pick-up times building on the successful schemes operating across the city to date.
  - E-bikes. The city has a successful e-bike scheme which is restarting shortly and the Council wants the scheme to be expanded to other areas.
  - Electric buses. Ensuring the infrastructure can be planned so that Peterborough can benefit from electric buses in the future.
  - Electric vehicle charging infrastructure. The Council has a number of public chargers and is installing rapid chargers for taxis but a continued rollout is required.
  - Climate Emergency. The LTCP needs to support the Council's Climate Emergency objectives by promoting sustainable travel and electric vehicles.
  - Building on the Draft City Centre Transport Vision, develop a strategy to embrace emerging technologies and achieve a shift in travel behaviour.
  - Station quarter redevelopment. Improving railway station, improving transport access into the railway station and unlocking growth on the site.
  - University access. Improving transport connections into and around the Embankment to support the University.
  - Fletton Quays footbridge. A new footbridge that will connect Fletton Quays to the Embankment and new University.
  - Thorpe Wood cycleway. Creation of a segregated cycleway on Thorpe Wood to connect the residential areas with the business park and Ferry Meadows.
  - Oundle Road cycleway. Creation of a segregated cycleway on a section of Oundle Road between The Village and Ham Lane.

- Green Wheel. Enhancements to the existing Green Wheel and options for extending the Green Wheel, including rural connectivity.
- Parkway schemes to unlock housing, support growth and prevent rat running in the city centre. These schemes include:
  - Junction 21 (A15 Paston Parkway). Junction improvements for all users (including pedestrians, cyclists and public transport) to support the Manor Drive and Norwood developments.
  - Junction 68 (Stanground Fire Station roundabout). Highway improvements to reduce congestion and sustainable transport improvements.
  - Junction 3 to Junction 3a (A1139 Fletton Parkway). Options to reduce congestion on this section of the Parkway and opportunities for walking and cycling improvements.

4.12 To date an initial public engagement exercise has been undertaken to understand if the general public support the vision, objectives and areas of focus. A further public consultation exercise will start on 10th May for 12 weeks.

## 5. CONSULTATION

5.1 The Combined Authority are committed to engaging with the local community regarding the development of a new LTCP.

5.2 The first phase of public engagement was undertaken during a 4-week period from Monday 1st November until Saturday 28th November 2021. The purpose of the four-week public engagement was to allow residents and stakeholders the opportunity to give feedback regarding the emerging LTCP. A website, freephone information line and project email address was available throughout the public engagement period for interested parties to receive further details and to provide feedback. These channels will remain open and will also be used during the formal consultation.

5.3 During the public engagement, the Combined Authority received a total of 553 online feedback forms and 16 hard copy feedback forms, together with five emails. The feedback form asked respondents to complete seven questions, in which participants had the opportunity in question six to select which region they wanted to provide feedback. Of the 569 feedback forms received, the following summary is provided:

- 96.2% understood why the vision for transport needs to be updated.
- 57.4% either strongly agreed or mostly agreed that the updated vision is the right future for transport in the region.
- The most recurring comments, when asked what changes should be made to the transport vision concerned; improving cycling and pedestrian links (83), the need to improve transport infrastructure (75), and a desire to provide new bus routes (72).
- 52.9% strongly agreed or mostly agreed that the aims and objectives listed are the right transport priorities for the region.
- When asked about what aims and priorities needed to be included the top three issues related to: More ambitious net-zero targets (61), the need to provide a greater transport infrastructure (47), and a desire to ensure that the transport network is affordable (39).
- Regionally, bus routeing and frequency was ranked as the highest priority in five out of six regions, only Cambridge had a different top priority – reducing congestion in the city.
- Enabling communities and people access to opportunities was ranked as the highest priority (192), swiftly followed by the environment (187). These were the most important issues selected relating to how transport is also important in supporting other positive changes.

5.4 Where feedback was received that was of a technical nature, this was passed onto the relevant member of the Combined Authority project team to respond. The project team has carefully



reviewed all the feedback received to date, and this will be used to help shape the plan.

5.5 Question 6 asked respondents to rank the most important transport problems and opportunities in any of the six regions of the Combined Authority. The feedback form asked for a maximum of six topics to be selected, out of a possible 15 problems / opportunities listed.

5.6 For those respondents who chose to comment on Peterborough, bus routing and frequency was the highest-ranking priority, selected by 24 respondents. Other recurring issues included congestion and the affordability of public transport, which were both selected by more than 20 respondents.

5.7 In addition, a briefing event was held on 19th November for stakeholders from the business, education and healthcare communities from across the region. The event included a high-level summary of the proposed LTCP, Q&A and two breakout sessions. The first breakout session explored the challenges associated with the development and implementation of the LTCP, and the second; the opportunities that the Plan could provide. 23 stakeholders attended the event.

5.8 The second phase of public engagement is planned to start on 10 May 2022. This phase will consist of a 12-week consultation period on the detailed plan.

The feedback from this phase will feed into the final plan, due to be adopted by the Combined Authority in Summer 2022.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 The Committee reviews the report and makes any comments or recommendations that can be considered by the Combined Authority and the City Council as part of developing the refreshed Local Transport and Connectivity Plan.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The LTCP will set the future plan for transport in Peterborough so it is important that the Committee review the process that the Combined Authority are undertaking and feed in any comments and recommendations that can be considered.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 Not to engage with the refreshed LTCP process. This has been discounted because of the importance of the LTCP for Peterborough in helping the city achieve its growth and climate change commitments, as well as many other important priorities.

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 There are no direct implications arising from this report. It is provided for information and to gain views from committee members.

### **Legal Implications**

9.2 There are no direct implications arising from this report. It is provided for information and to gain views from committee members.

### **Equalities Implications**

9.3 There are no direct implications arising from this report. It is provided for information and to gain views from committee members.

## **Rural Implications**

- 9.4 There are no direct implications arising from this report. It is provided for information and to gain views from committee members.

## **Carbon Impact Assessment**

- 9.5 The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council or the city.

## **10. BACKGROUND DOCUMENTS**

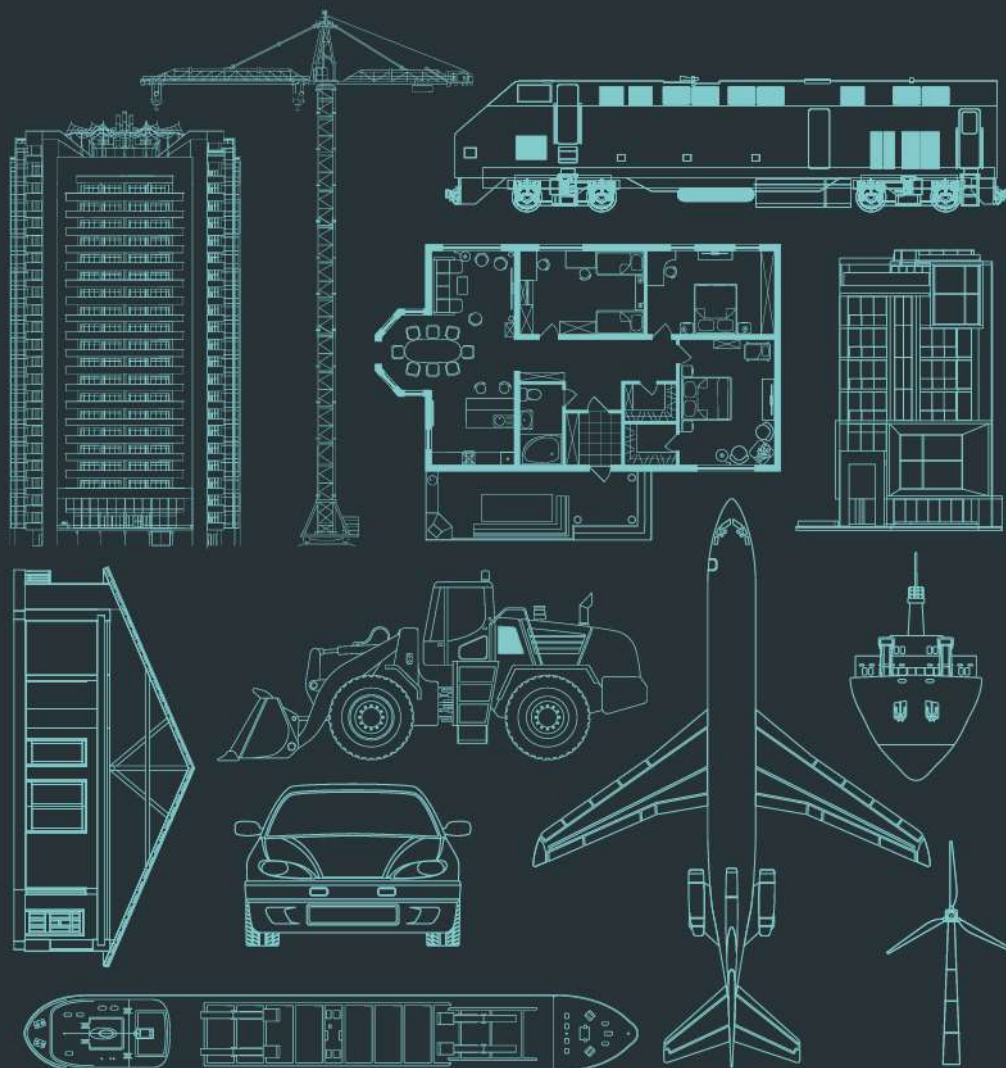
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- 10.1 The Cambridgeshire & Peterborough Local Transport Plan: <https://cambridgeshirepeterborough-ca.gov.uk/wp-content/uploads/documents/transport/local-transport-plan/LTP.pdf>

The Local Transport and Connectivity Plan Consultation Website: <https://yourltcp.co.uk/>

## **11. APPENDICES**

- 11.1 Appendix A: Feedback Analysis for the Local Transport and Connectivity Plan



# Feedback Analysis

Local Transport & Connectivity Plan (LTCP)

Prepared for Cambridgeshire & Peterborough Combined Authority

December 2021

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# Executive Summary

The Cambridgeshire and Peterborough Combined Authority (the Combined Authority) are committed to engaging with the local community regarding the development of a new Local Transport and Connectivity Plan.

Residents and stakeholders were given the opportunity to give feedback regarding the emerging Local Transport and Connectivity Plan (LTCP) via a host of different channels. A website, freephone information line and project email address were available throughout the public engagement period for interested parties to receive further details and to provide feedback.

These channels will remain open, and will be used during the formal consultation, scheduled for January 2022.

The Combined Authority organised a four-week, public engagement that was open for comments on Monday 1<sup>st</sup> November until Sunday 28<sup>th</sup> November 2021. To allow for postal delays, this feedback analysis includes all hard copies of feedback received up to and including until 2<sup>nd</sup> December 2021.

The purpose of the four-week public engagement was to allow the local community the opportunity to comment about their priorities for transport within the region. Feedback received from this period will be used to shape the emerging plan before a formal consultation takes place – this is currently scheduled for January 2022.

During the public engagement, the Combined Authority received a total of 553 online feedback forms and 16 hard copy feedback forms, together with five emails.

The feedback form asked respondents to complete seven questions, in which participants had the opportunity in question six to select which region they wanted to provide feedback. Of the 569 feedback forms received, the following summary is provided:

- **96.2%** understood why the vision for transport needs to be updated.
- **57.4%** either strongly agreed or mostly agreed that the updated vision is the right future for transport in the region.
- The most recurring comments, when asked what changes should be made to the transport vision, concerned; improving cycling and pedestrian links (83), the need to improve transport infrastructure (75), and a desire to provide new bus routes (72).
- **52.9%** strongly agreed or mostly agreed that the aims and objectives listed are the right transport priorities for the region.
- When asked about what aims and priorities needed to be included the top three issues related to: more ambitious net-zero targets (61), the need to provide a greater transport infrastructure (47), and a desire to ensure that the transport network is affordable (39).
- Regionally, bus routeing and frequency was ranked as the highest priority in five out of six regions, only Cambridge had a different top priority – reducing congestion in the city.
- Enabling communities and people access to opportunities was ranked as the highest priority (192), swiftly followed by the environment (187). These were the most important issues selected relating to how transport is also important in supporting other positive changes.

Where feedback was received that was of a technical nature, this was passed onto the relevant member of the project team to respond. The project team has carefully reviewed all the feedback received to date, and this will be used to help shape the plan.

The Combined Authority are committed to engaging with the local community, and following the review of feedback received from the public engagement, will look to conduct a formal consultation on more detailed proposals for the revised Local Transport & Connectivity Plan in January 2022.

# 1. Introduction

## 1.1 The Local Transport & Connectivity Plan

- 1.1.1 The Cambridgeshire & Peterborough Combined Authority (the Combined Authority) is required by law to make and maintain a Local Transport Plan for the region.
- 1.1.2 The current Local Transport Plan was adopted in January 2020. Since then, significant changes have taken place, which have subsequently meant it is now in need of an overhaul.
- 1.1.3 The Local Transport and Connectivity Plan (LTCP) is the Combined Authority's long-term strategy to improve transport in Cambridgeshire and Peterborough. It is therefore essential that a new plan is in place that seeks to ensure transport is made better, faster, safer and more reliable.
- 1.1.4 The Combined Authority has incorporated the word 'connectivity' in the name of the plan, due to how the internet has changed the way people travel. For example, many more people work or learn from home. There is more online shopping, and more leisure and entertainment is now offered digitally, resulting in fewer journeys. Others use their phones and other devices to buy tickets and check travel information on the go.
- 1.1.5 To provide people with an early opportunity to have their say about transport within the region, the Combined Authority conducted a public engagement exercise in November 2021, to ensure that early feedback received is used to help shape the plan ahead of public consultation in January 2022.
- 1.1.6 This document summarises the feedback received from the four-week public engagement exercise held from the 1<sup>st</sup> November – 28<sup>th</sup> November 2021.
- 1.1.7 In order to assist with the public engagement, the Combined Authority appointed BECG, a specialist communications consultancy, to form part of its wider project team for the development of the LTCP.
- 1.1.8 All feedback received is accounted for and represented within this document.

## 2. Summary of Engagement

### 2.1 Overview

#### 2.1.1 The engagement period primarily sought views on:

- The vision and priorities of the LTCP; and
- The most important transport issues and priorities across the region

2.1.2 Members of the public were able to provide their feedback, about their priorities for the LTCP between **Monday 1<sup>st</sup> November – Sunday 28<sup>th</sup> November 2021**.

2.1.3 All feedback submitted as part of the engagement period will be considered in the development of the LTCP.

### 2.2 Engagement methods

2.2.1 Respondents were able to provide their feedback through a number of different channels. A dedicated LTCP public engagement website was established ([www.yourltcp.co.uk](http://www.yourltcp.co.uk)), which included an online feedback form.

2.2.2 A hard-copy brochure containing all of the information on the website, alongside a hard-copy feedback form, was also available on request and at the deposit locations listed in Section 2.5.

2.2.3 Stakeholders and members of the public could also provide feedback via a dedicated project email address ([contact@your-ltcp.co.uk](mailto:contact@your-ltcp.co.uk)).

2.2.4 A freephone information line (0808 258 3225) was also in operation Monday-Friday, 9am-5:30pm for individuals to discuss the available information, request hard copies of materials and provide their feedback.

### 2.3 Awareness raising and Social Media

2.3.1 Our social media and digital advertising campaign were designed to invite users to take part in the survey, presenting adverts to a variety of audience via a targeted campaign.

2.3.2 The messages were designed to invite users via presenting local visuals and contextually relevant adverts, as well as using issue led adverts to provoke a response. As key part to the campaign was data review and analysis, to ensure we take account of what worked and what didn't for the upcoming consultation period.

## 2.4 Website

2.4.1 A website was set up, that provided further information about the LTCP, and detailed how the community could have their say about transport within the region. The website is hosted at: [www.yourltcp.co.uk](http://www.yourltcp.co.uk)



*The homepage of the LTCP website*

2.4.2 The website includes information on:

- What is the LTCP
- Our vision and priorities
- About the Combined Authority
- FAQs
- Contact Us
- Have Your Say

2.4.3 The website was viewed by approximately **3,836 individuals** and feedback provided by **353 respondents between Monday 1<sup>st</sup> November and Sunday 28<sup>th</sup> November 2021.**

## 2.5 Deposit locations

2.5.1 To ensure the public engagement exercise was accessible to all members of the community, the Combined Authority decided to display the engagement materials in six deposit locations, in each of the six districts of the Combined Authority. The following locations were used:

Deposit Location	Address	Opening Hours
Peterborough Central Library	Broadway, Peterborough, PE1 1RX	Monday to Friday – 10.00am – 4.00pm Saturday – 10.00am – 2.00pm Sunday – Closed.



Aldi Foodstore – Huntingdon	4 Edison Bell Way, Huntingdon, PE29 3HG	Monday to Saturday – 8.00am – 10.00pm  Sunday – 10.00am – 4.00pm
The Co-operative Food – Sawston	29-31 High Street, Sawston, Cambridge, CB22 3BG	Monday to Saturday – 7.00am – 10.00pm  Sunday – 10.00am – 4.00pm
Cambridge Central Library	7 Lion Yard, Cambridge CB2 3QD	Monday to Friday – 9.30am – 6.00pm (open until 7.00pm on a Wednesday).  Saturday – 10.00am – 6.00pm  Sunday – 12.00pm – 4.00pm
Ely Library	6 The Cloisters, Ely, CB7 4ZH	Monday – 9.30am – 1.00pm  Tuesday to Friday – 9.30am – 5.00pm (open until 7.00pm on a Thursday).  Saturday – 9.30am – 4.00pm  Sunday – Closed.
Wisbech Library	Ely Place, Wisbech PE13 1EU	Monday – 9.30am – 1.00pm  Tuesday to Friday – 9.30am – 5.00pm (open until 7.00pm on a Tuesday).  Saturday – 9.30am – 4.00pm  Sunday – Closed.



**Peterborough Central Library**



**Aldi – Huntingdon**



**Co-op - Sawston**



**Wisbech Library**

***Examples of materials displayed at the Deposit Locations***

- 2.5.2 Copies of the engagement brochure, feedback form and pre-paid envelopes were made available at each of these locations, for members of the public to gain further information, and to provide feedback.
- 2.5.3 The project team regularly liaised with each deposit location, and arranged for materials to be replenished where necessary. In the event, no locations required materials to be replenished during the engagement period.

**2.6 Project email address**

- 2.6.1 A specific project email address was set up to receive feedback and answer any queries both during and after the engagement period. The email address was: **contact@yourltcp.co.uk**

## 2.7 Post-paid and 0800 comment facility

- 2.7.1 During and after the public engagement, access to a freephone telephone information line was offered to those who wished to find out more about the proposals, or to register their comments via the telephone.
- 2.7.2 The telephone number used (**0808 258 3225**) was in operation Monday – Friday between the hours of 9.00am and 5.30pm.
- 2.7.3 Information was given to callers where possible, and if questions were of a technical nature, these were passed on to project team members.
- 2.7.4 A freepost address was set up, ‘Your LTCP,’ alongside paper copies of the brochure and feedback form, which were available upon request.

## 2.8 Stakeholder engagement

- 2.8.1 Throughout the engagement period there have been a several rounds of engagement with Leaders and/or Portfolio Holders across the Combined Authority area. There has also been further engagement with internal stakeholders including the LTCP Working Group and the Greater Cambridge Partnership.
- 2.8.2 A briefing event was held on 19<sup>th</sup> November for stakeholders from the business, education and healthcare communities from across the region. The event included a high-level summary of the proposed LTCP, Q&A and two breakout sessions. The first breakout session explored the challenges associated with the development and implementation of the LTCP, and the second, the opportunities that the Plan could provide. A summary of the feedback received from this event can be found in Appendices.
- 2.8.3 23 stakeholders attended the event, that included:
- Paul Milner, Head of Planning, University of Cambridge
  - Dr Andy Williams, VP Cambridge Strategy, AstraZeneca
  - Rebecca Stephens, Cityfibre
  - Mike Herd, Michael Herd Consulting
  - Mario Caccamo, CEO, NIAB
  - Richard Grisenthwaite, UK Lead, Arm
  - Sian Nash, Chief Operating Officer, Wellcome Sanger Institute
  - Alex Plant, Director, Anglia Water
  - Jane Paterson-Todd, CEO, Cambridge Ahead
  - Dan Thorp, Director, Cambridge Ahead
  - Emma Wood, Consultant, Cambridge Science Park
  - Claire Ruskin, Executive Director, Cambridge Network
  - Richard Holdaway, East of England, Institute of Directors
  - Helena Coe, Policy Manager, Confederation of British Industry
  - Lauren Dovey, Federation of Small Businesses
  - Harvey Bibby, Ely & East Cambs, Cambridgeshire Chamber of Commerce
  - John Gordon, Partner, Arcadis
  - Caroline Foster, Senior Development Manager, Urban & Civic
  - Rebecca Britton, Regional Director, Urban & Civic

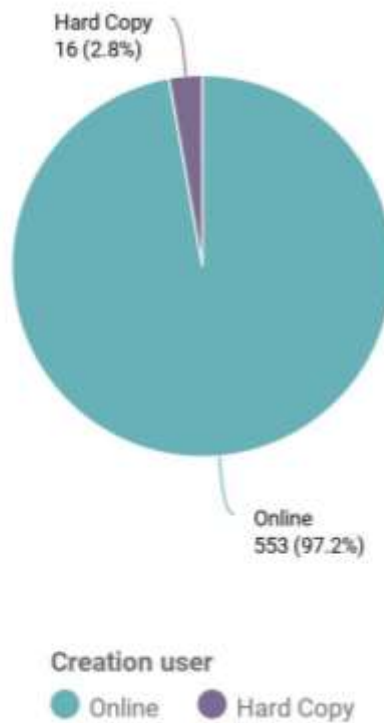
- Rachel Nicholls, Principal, Peterborough Regional College
- Martin Lawrence – Director, Metalwork
- Elliot Page, Cambridge East Transport Strategy, Marshall Group
- Olga Feidman, Transport Lead, Arcadis

2.8.4 Following the Stakeholder Briefing, follow up meetings were hosted with:

- Rachel Northfield, Head of Estates, and Katherine Smith, Head of Sustainability, at Cambridge University Hospitals on 2<sup>nd</sup> December 2021.
- Cambridge Biomedical Campus Travel and Transport Group on 7<sup>th</sup> December 2021.

### 3. Summary of Respondents

#### 3.1 Online vs. hard copy



3.1.1 A total of 553 (97.2%) online feedback forms were submitted via the website, with a further 16 (2.8%) hard copy feedback forms had been received.

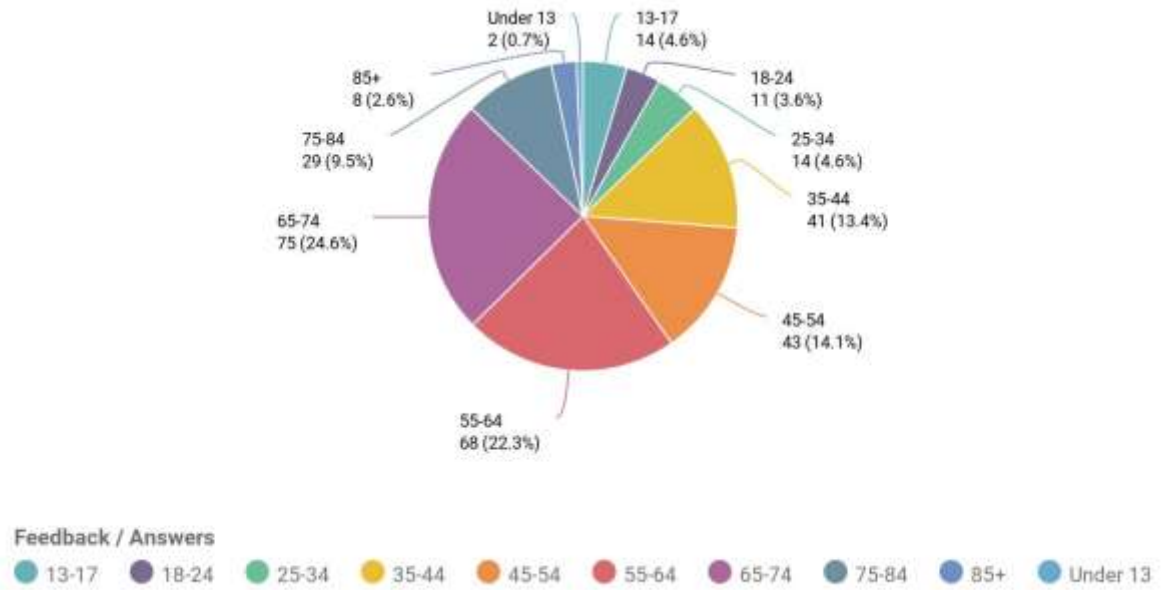
## 3.2 Locations



3.2.1 As shown on the map above, a total of 100 respondents provided their location. Of these, whilst there is a good range of responses from across the region, the majority of responses have been provided by those living in Cambridge, South Cambridgeshire and Huntingdonshire.

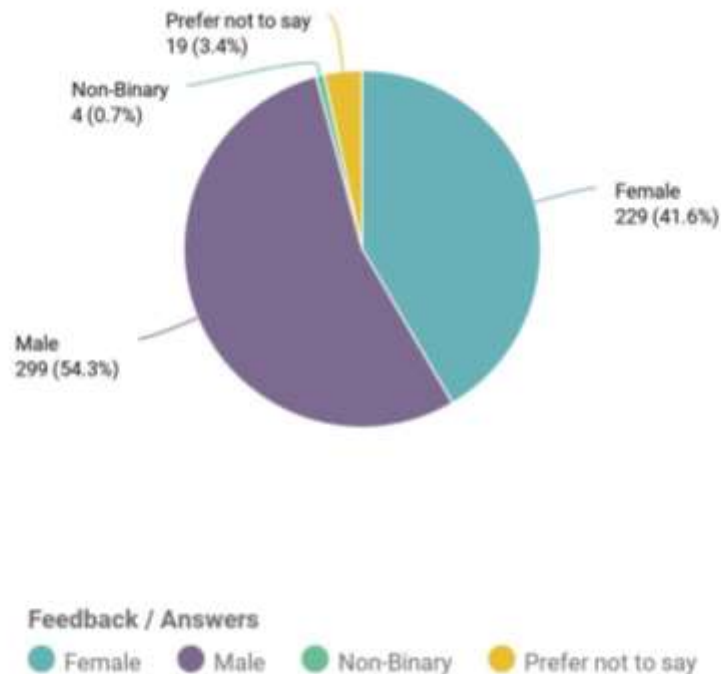
3.2.2 Notably, Ramsey has the highest number of feedback submissions aside from the city of Cambridge, indicating that awareness has spread well in this area in comparison to other market towns.

### 3.3 Age ranges



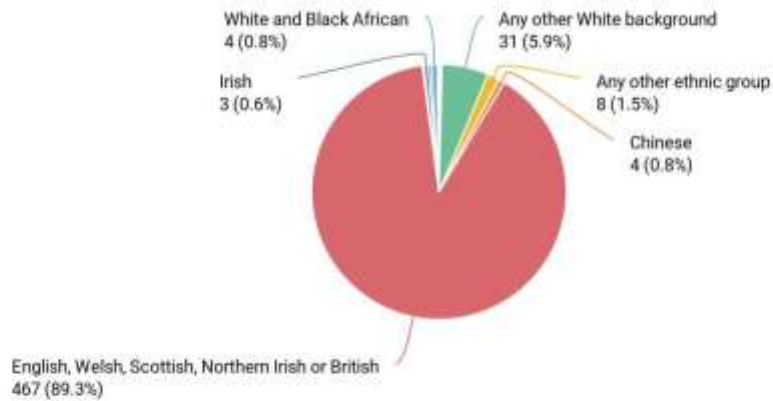
3.3.1 305 respondents provided their age group. Of these, the 65-74 age group have been the most likely to provide feedback at 24.6%. This is closely followed by the 55-64 age group (22.3%).

### 3.4 Gender



3.4.1 Overall, 551 of the 569 respondents have provided an answer as to their gender. 54.3% of forms have been submitted by males, 41.6% by females, whilst 3.4% preferred not to disclose their gender identity, with 0.7% identifying as non-binary.

### 3.5 Ethnicity

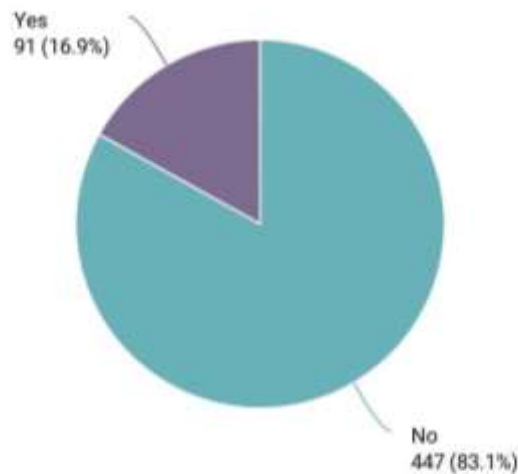


**Feedback / Answers**

- Any other Black, African or Caribbean background
- Any other Mixed or Multiple ethnic background
- Any other White background
- Any other ethnic group
- Chinese
- English, Welsh, Scottish, Northern Irish or British
- Indian
- Irish
- White and Asian
- White and Black African
- White and Black Caribbean

3.5.1 The majority of respondents to date have been from British backgrounds (89.3%), with a further 5.9% from other White backgrounds. The remaining responses (totalling 4.2%) have been provided by a mix of those from Chinese, Indian, Irish, White and Asian, White and Black African, and White and Black Caribbean backgrounds.

### 3.6 Disability



**Feedback / Answers**

- No
- Yes

3.6.1 Overall, 91 respondents (16.9%) have identified as having a disability, with the remaining 83.1% noting that they do not have a disability.



## 4. Summary of Public Feedback

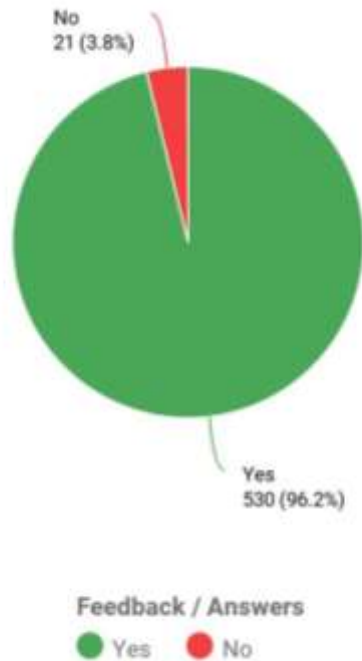
### 4.1 Summary of feedback forms

4.1.1 The following analysis covers the data and responses received up to (and including) Monday 29<sup>th</sup> November 2021.

4.1.2 A total of 569 feedback forms were received by the online deadline of Sunday 28<sup>th</sup> November, and the postal deadline of Thursday 2<sup>nd</sup> December 2021.

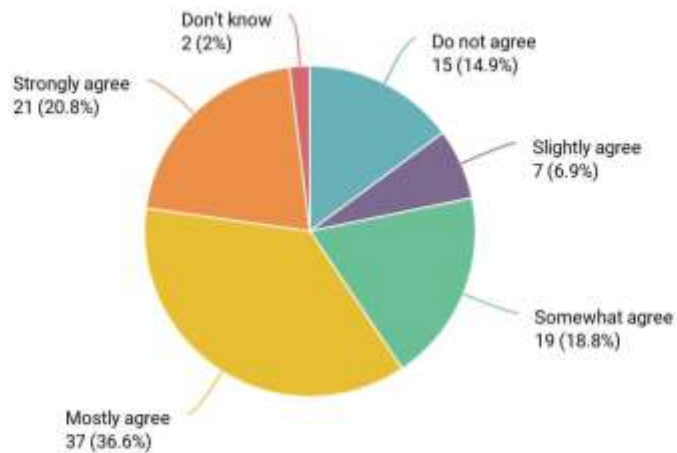
4.1.3 Responses were recorded for each of the seven questions asked, and the data is presented within this report along with the issues that were raised by respondents.

**Q1: Do you understand why the vision for transport needs to be updated?**

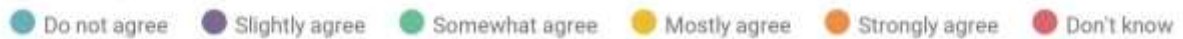


- 4.1.4 Overall, 530 feedback forms (96.2%) answered 'Yes' to the first question, confirming that they understood the reasons why the Combined Authority is producing an updated Local Transport and Connectivity Plan.
- 4.1.5 21 feedback forms (3.8%) answered 'No' to this question. This first question did not ask respondents to provide further comments. An additional 18 feedback forms did not provide an answer to this question.

**Q2: How strongly do you believe the updated vision is the right future for transport in the region?**

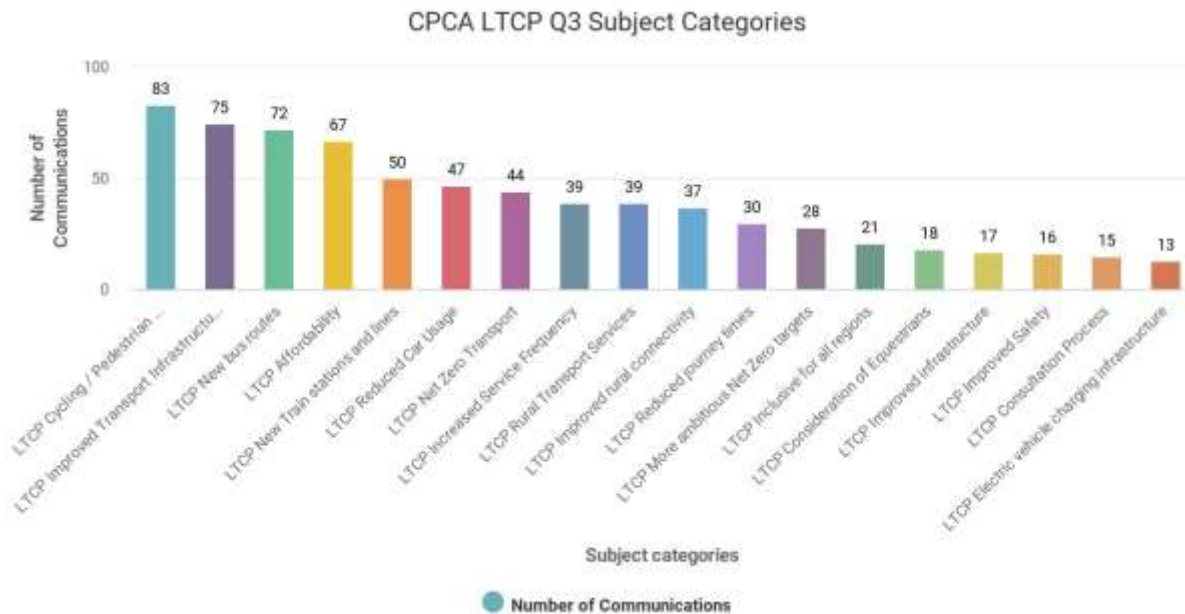


**Feedback / Answers**



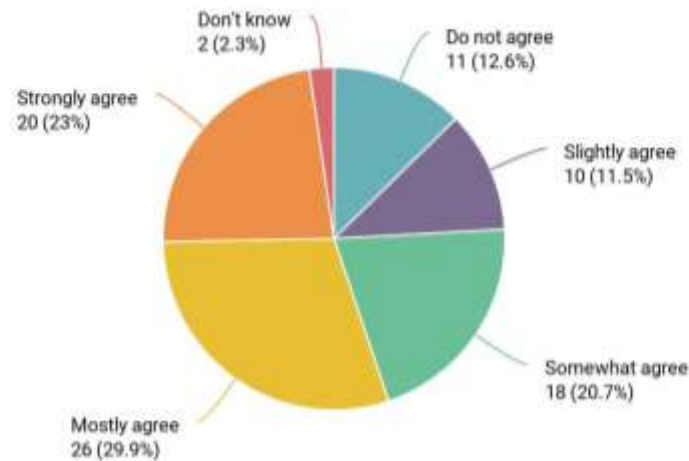
- 4.1.6 Of the responses received, 57.4% strongly agreed or mostly agreed with the vision set out by the Combined Authority, with a further 18.8% who somewhat agreed, together with a further 6.9% who selected slightly agree.
- 4.1.7 14.9% of responses did not agree with the vision laid out by the Combined Authority, with a further 2% of responses selecting that they did not know.
- 4.1.8 Overall, this question was answered by 103 respondents, equating to 18.1% of feedback submissions. During the engagement period, the question was changed to select one of these options, as initially the feedback form did not clearly state which end of the 1-5 scale represented support or opposition to the vision respectively.
- 4.1.9 After addressing this halfway through the engagement period, this question received a total of 89 responses in the last two weeks of the engagement period, where within the first two weeks, this question was only answered 14 times.
- 4.1.10 Many of the freeform comments across the feedback form noted that it was very difficult to disagree with the vision, and that the real test of success would be the implementation of the plan and whether it was able to address the day-to-day transport issues that are faced across the region. This helps to explain the lower response rate to this question in comparison to others across the feedback form.

### Q3: Would you make any changes to the transport vision? If so, what and why?



- 4.1.11 To analyse the freeform text responses provided to Question 3, BECG has grouped the responses into categories according to the themes mentioned. The graph above shows all themes/categories that were mentioned in at least 10 responses.
- 4.1.12 The most frequently raised issue was a desire to see improvements to cycling and pedestrian routes across the region, with 83 mentions. A need to improve transport infrastructure across the region was also mentioned 75 times, with the need to provide new bus routes mentioned 72 times. The need to ensure that public transport is kept affordable was raised in 67 responses.
- 4.1.13 The need to improve the railway network, with further stations and new lines was mentioned in 50 responses, with the need to reduce car journeys, and the desire to provide net-zero transport options being raised in 47 and 44 responses respectively.

**Q4: How strongly do you believe the aims and objectives are the right transport priorities?**

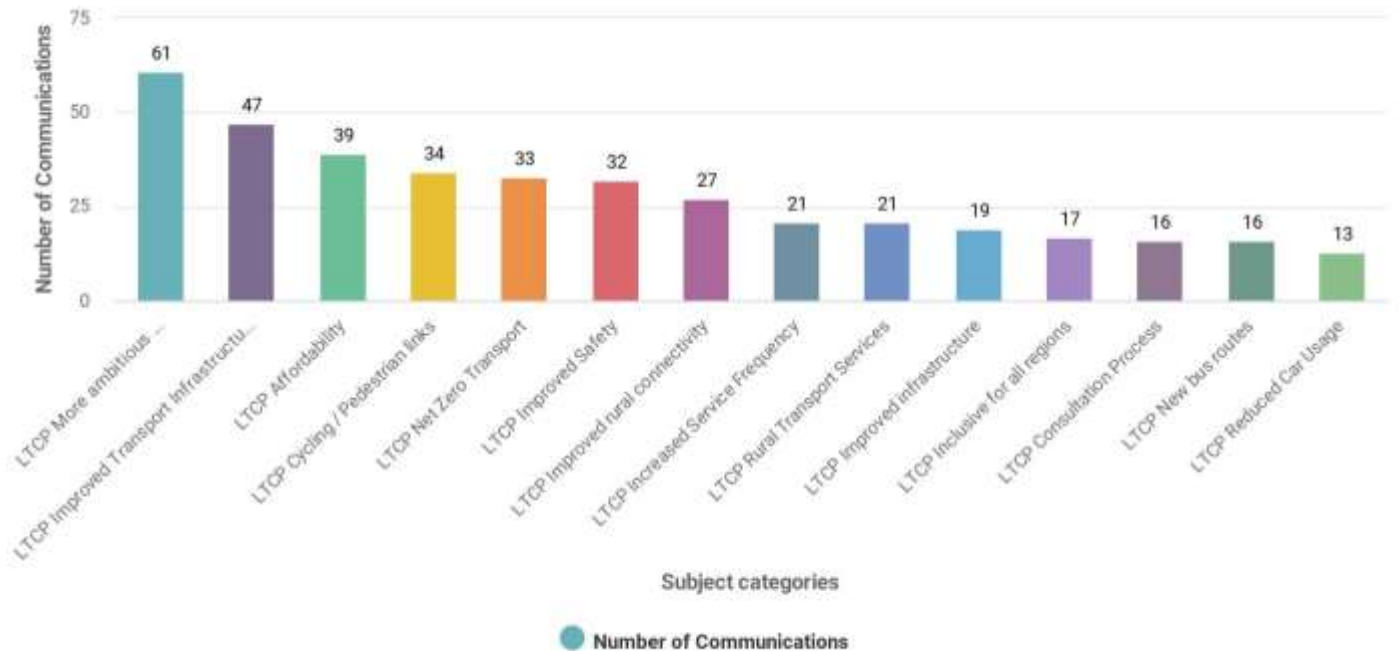


**Feedback / Answers**



- 4.1.14 Of the 89 responses received to Question 4, 52.9% of respondents either strongly agreed or mostly agreed that the Combined Authority's aims and objectives for transport are correct.
- 4.1.15 Of the remainder, 20.7% somewhat agreed, with 11.5% of responses that slightly agreed. A further 12.6% of responses did not agree that the aims and objectives are the right transport priorities, with 2.3% of feedback to this question selecting that they did not know.
- 4.1.16 As per Question 2, very few responses were received to this question within the first two weeks of the public engagement. This is likely a result of the feedback form not clearly stating which end of the 1-5 scale represented support or opposition to the aims and objectives respectively.
- 4.1.17 To address this, BECG updated the online feedback form to clarify this, which has seen an additional 76 feedback responses to this question within the last two weeks of the public engagement.
- 4.1.18 Many of the freeform comments across the feedback form noted that it was very difficult to disagree with the aims and objectives, and that the real test of success would be the implementation of the plan and whether it was able to address the day-to-day transport issues that are faced across the region. This helps to explain the lower response rate to this question in comparison to others across the feedback form.

**Q5: Do you have anything else to say about the aims and priorities? What have we missed?**



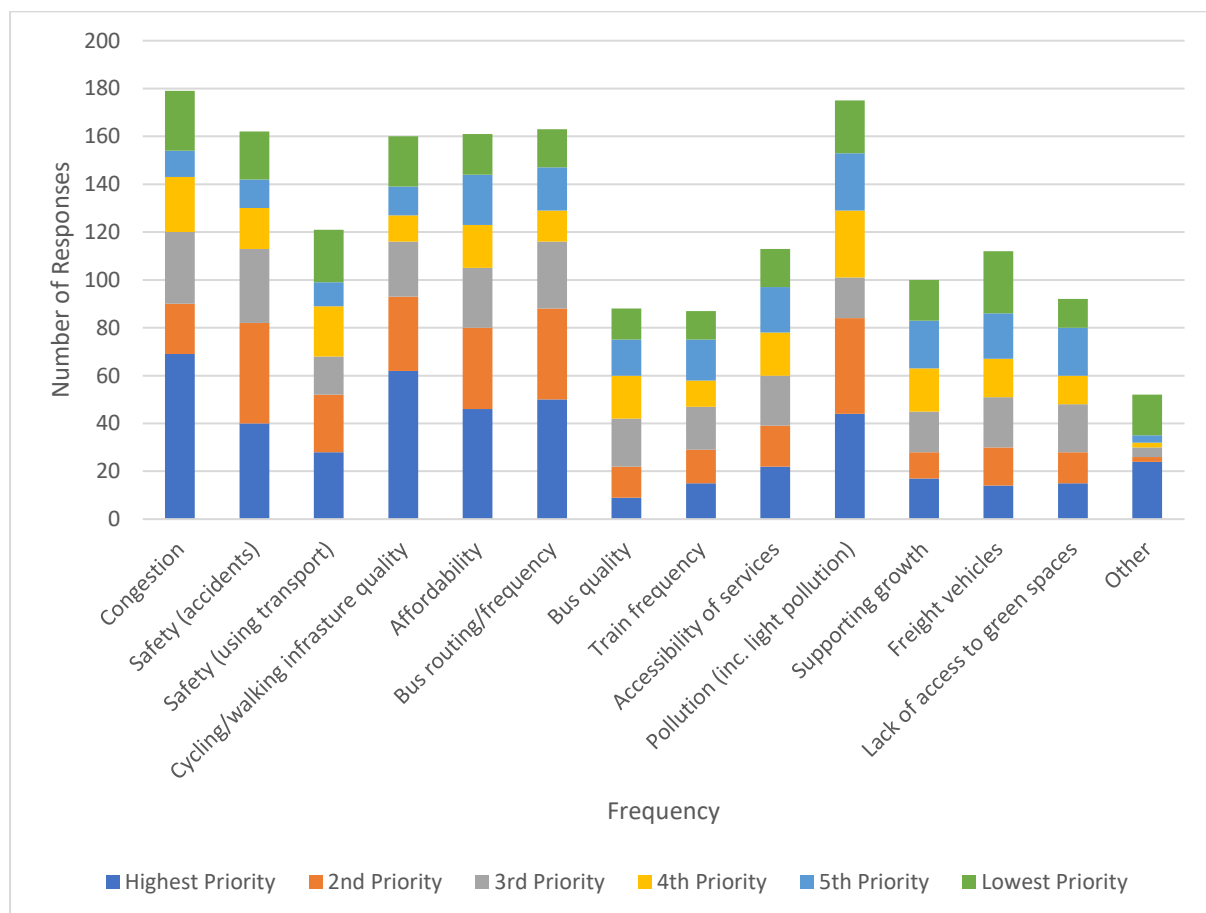
4.1.19 The most frequent comment on the aims and priorities of the LTCP was a desire to see the Combined Authority adopt more ambitious Net Zero targets, which was cited by 61 respondents.

4.1.20 Other topics that individuals felt should be addressed in the aims and priorities of the plan included improving transport infrastructure across the region, ensuring that transport is affordable, improved cycling and pedestrian links, a desire to provide net-zero transport, as well as improving safety on public transport – all of which were cited in at least 30 responses.

## Q6: What are the most important transport problems and opportunities in the region?

- 4.1.21 Question 6 asked respondents to rank the most important transport problems and opportunities in any of the six regions of the Combined Authority. The feedback form asked for a maximum of six topics to selected, out of a possible 15 problems / opportunities listed.
- 4.1.22 Respondents were given the opportunity to comment upon six local council areas (Cambridge, South Cambridgeshire, East Cambridgeshire, Fenland, Huntingdonshire and Peterborough), in which respondents could provide their views on as many or as few regions as they'd felt necessary.
- 4.1.23 Therefore, a breakdown of each of the most important transport problems and opportunities for each region, has been summarised below.

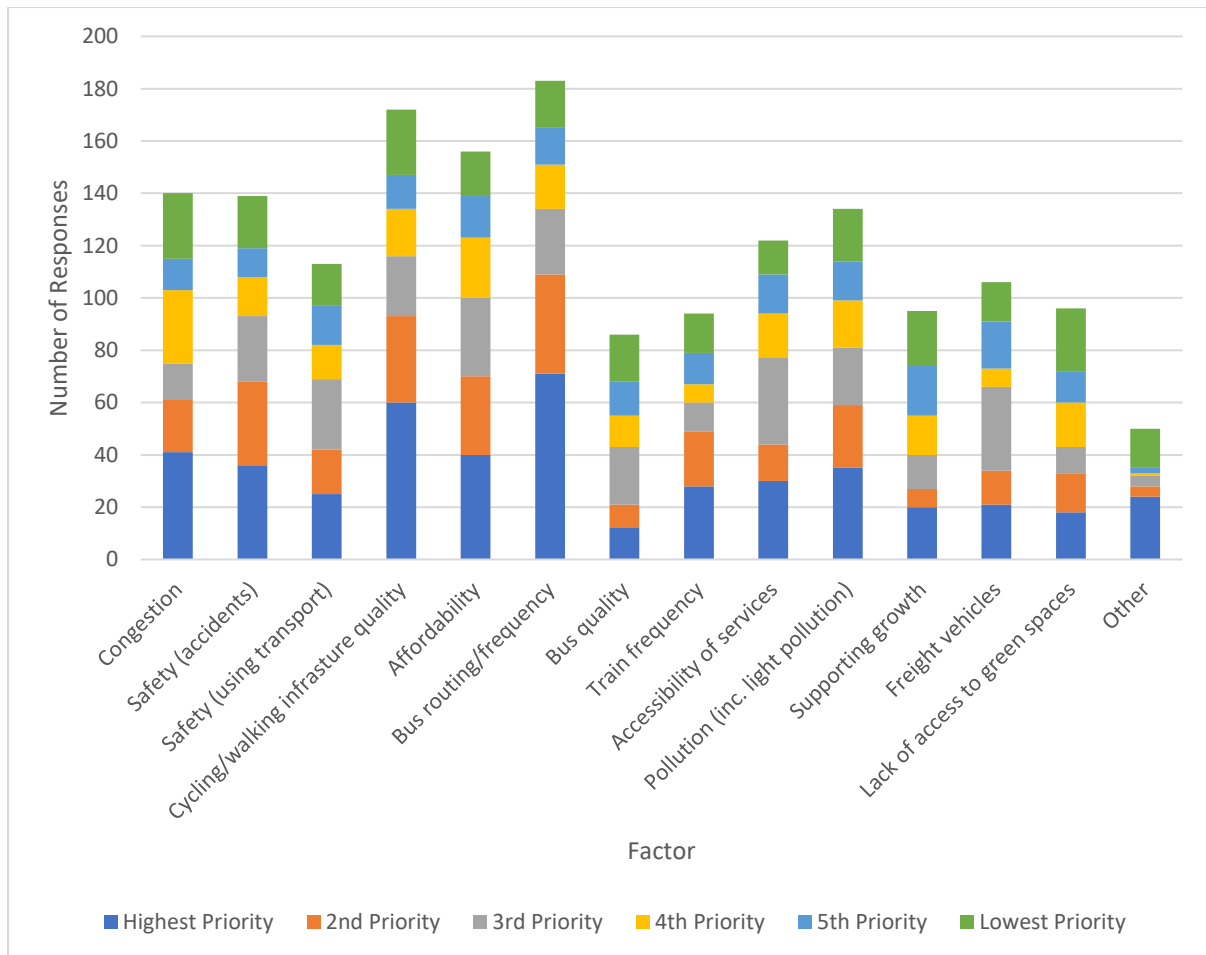
### Cambridge



- 4.1.24 Overall, respondents believed that congestion, and improving cycling and walking infrastructure were the biggest problems and opportunities within Cambridge, with 69 and 62 respondents ranking these issues as the highest priority respectively.
- 4.1.25 Other factors, that were selected as the highest priority included improving bus routing and frequency, that was selected by 50 respondents. Other issues that were selected as the highest priority by more than 40 respondents included: pollution, safety relating to accidents, and affordability of public transport within Cambridge.

- 4.1.26 Despite receiving fewer 'first preference' votes than other categories, pollution was the second most picked topic overall, just behind congestion.
- 4.1.27 At the other end of the scale, bus quality, freight vehicles, train frequency and lack of access to green spaces were the four topics selected least frequently.

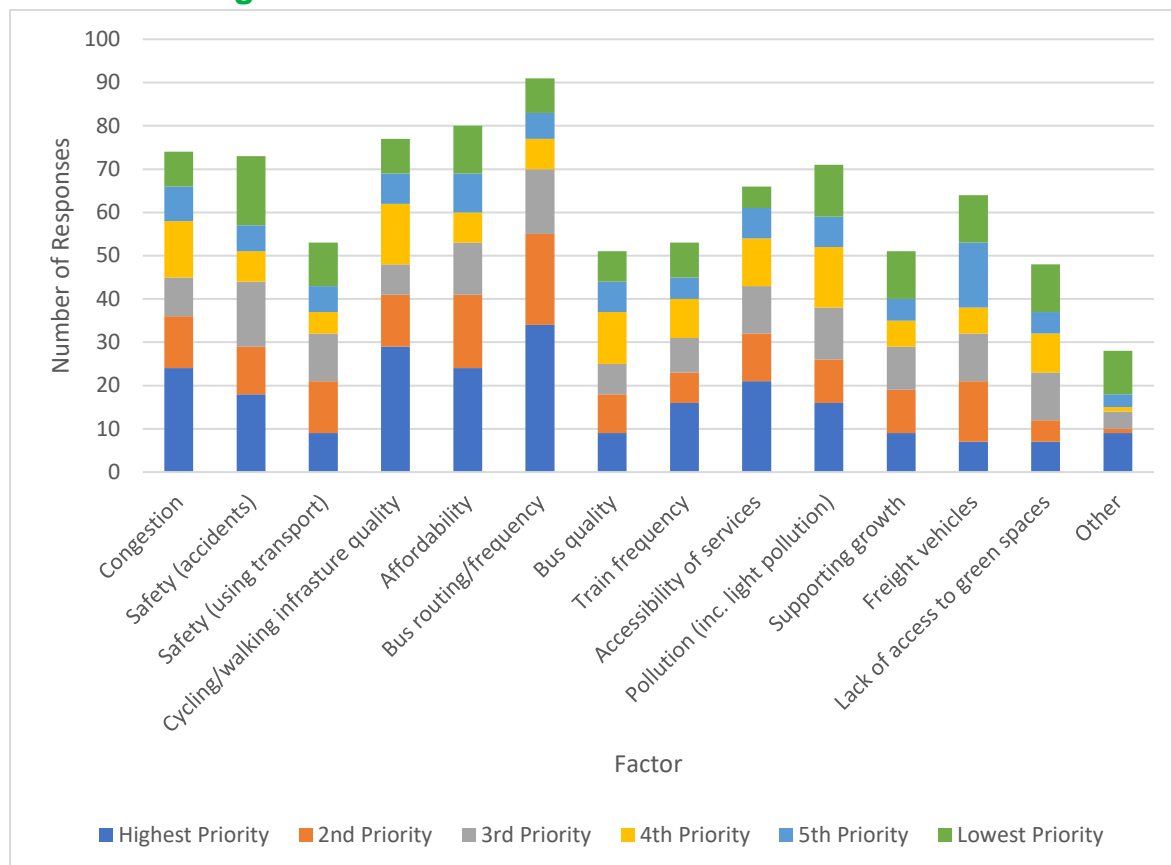
### South Cambridgeshire



- 4.1.28 As shown in the graph above, bus routing and frequency was the largest issue/opportunity area for those living, working and travelling in/through South Cambridgeshire, receiving both the largest number of overall votes, and the most-selected top priority with 71 people ranking it as such.
- 4.1.29 Other factors cited as being of high importance related to cycling and walking infrastructure (60), together with congestion and affordability of public transport, that were selected as the highest priority by over 40 respondents.
- 4.1.30 Despite bus routing and frequency being a top priority, bus quality was considered less of a concern, alongside lack of access to green spaces and supporting growth.

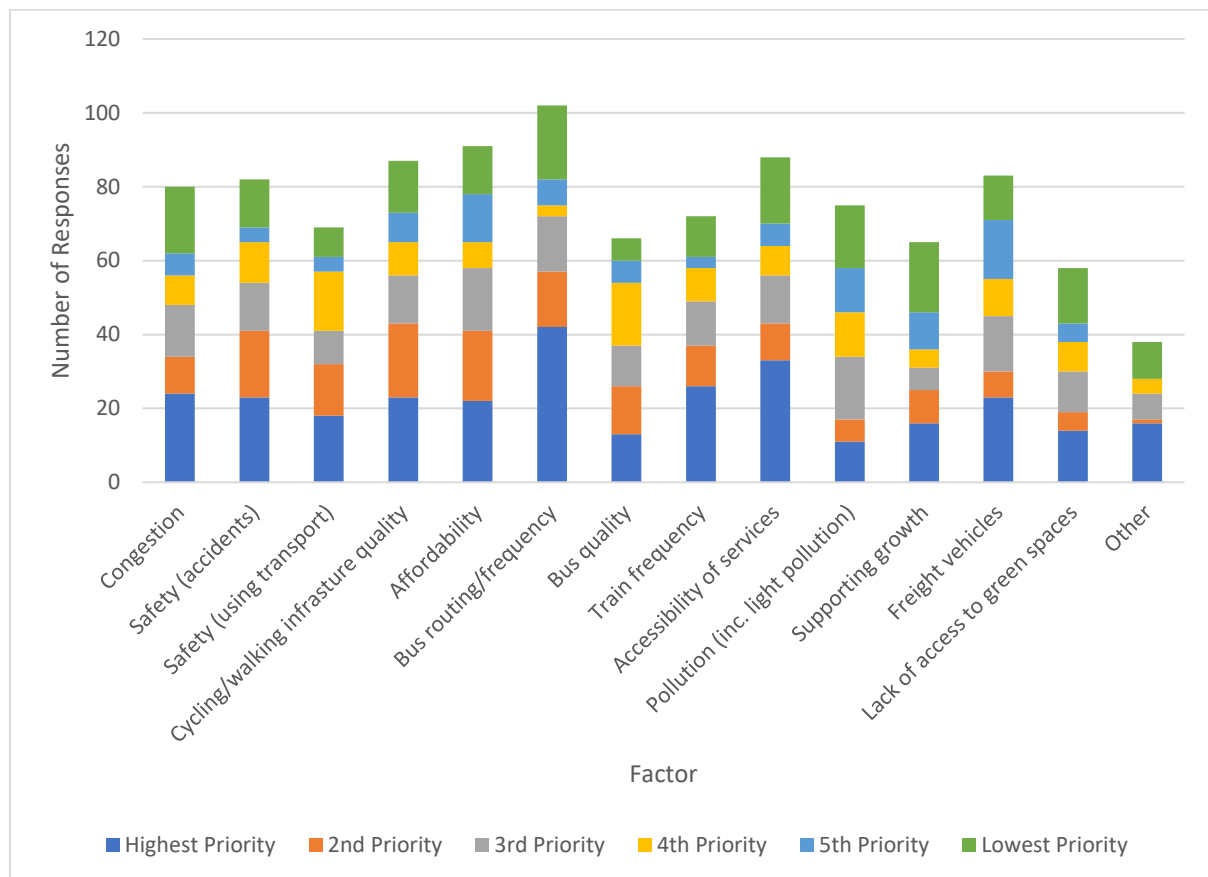


## East Cambridgeshire



- 4.1.31 In East Cambridgeshire, bus routing/frequency (34), together with cycling and pedestrian infrastructure (29) were the highest rank issues selected by respondents.
- 4.1.32 Other factors that received over 20 votes, included congestion, affordability of public transport, and accessibility of services.
- 4.1.33 Affordability was also the second most selected topic overall, behind bus routing/frequency, despite receiving fewer 'first preference' votes than cycling and pedestrian infrastructure.
- 4.1.34 Lack of green spaces together with freight vehicles was the least-selected option, together with bus quality, which was also among the lower priorities for those travelling in the district.

## Fenland



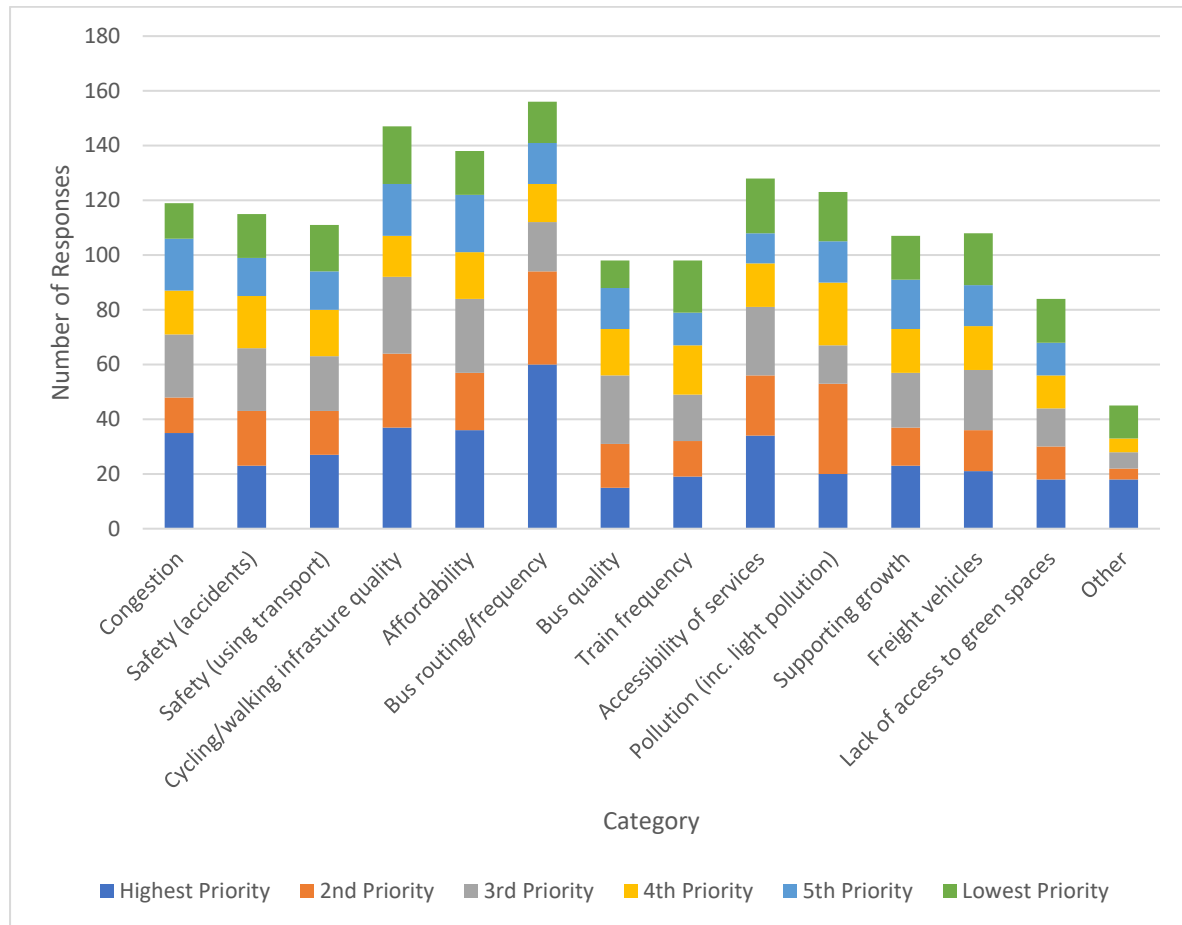
4.1.35 102 respondents selected bus routing/frequency as one of their top six priorities, with 42 picking it as their highest priority, making it the most selected issue by both of these metrics.

4.1.36 The accessibility of services was selected by 33 respondents as the highest priority, with congestion, improving safety relating to accidents, improving cycling and walking infrastructure, the affordability of public transport, as well as train frequency and freight vehicles, that were all selected as the highest priority by more than 20 respondents.

4.1.37 Pollution concerns was chosen to be the 'first preference' by the fewest number of respondents, together with bus quality and lack of access to green spaces.

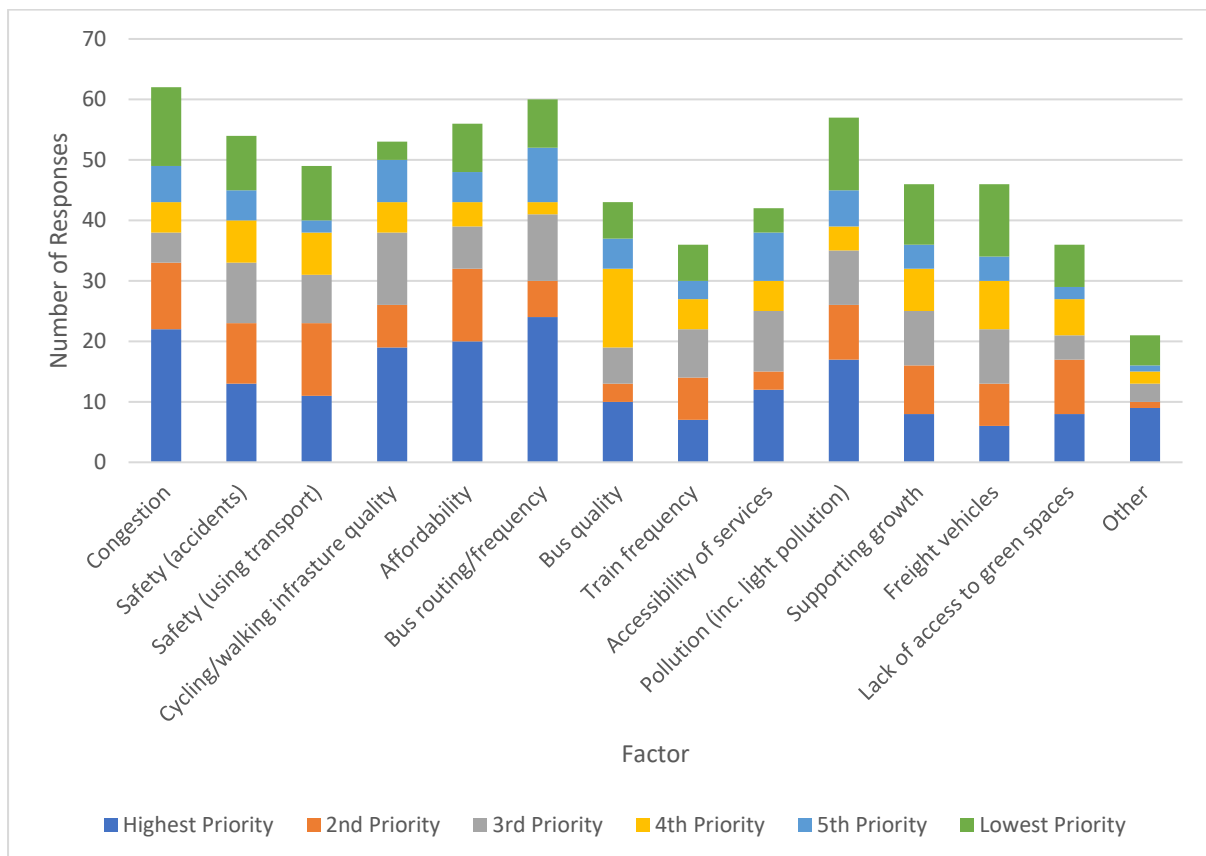
4.1.38 Despite this, pollution was the eighth most selected option overall, receiving a sizeable number of second to sixth 'preference' votes.

## Huntingdonshire



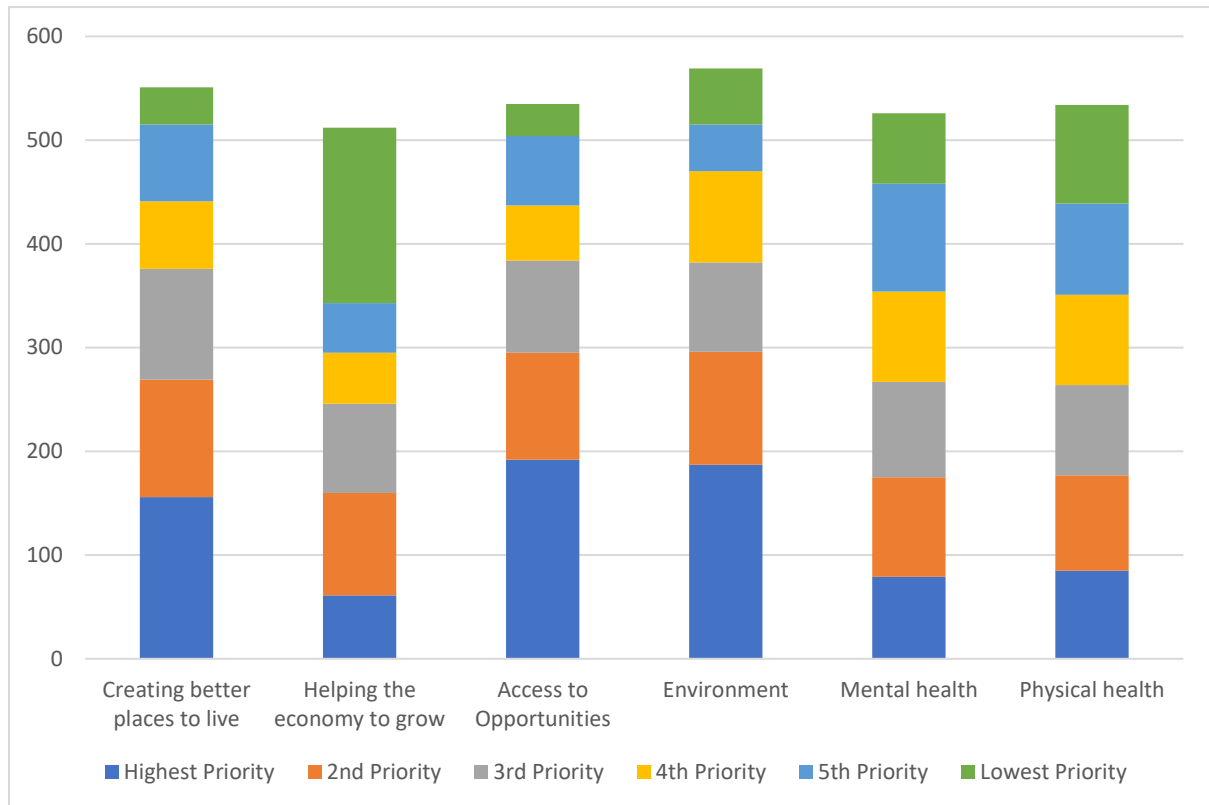
- 4.1.39 As the graph indicates, only two issues (bus quality and train frequency) were selected by less than a hundred respondents overall, with over 100 individuals selecting each of them as a priority for improving transport in Huntingdonshire.
- 4.1.40 The most commonly selected highest priority concerned bus routing and frequency, that was selected by 60 respondents. Other issues that were selected as the highest priority more than 30 times concerned affordability of public transport, congestion, accessibility of services.
- 4.1.41 As per some other regions, bus quality and lack of access to green spaces, were lowest priorities together with train frequency.

## Peterborough



- 4.1.42 In line with some of the other regions, bus routing and frequency was the highest rank priority, and was selected by 24 respondents. Other recurring issues included congestion and the affordability of public transport, which were both selected by more than 20 respondents.
- 4.1.43 Whilst still the least frequently selected, lack of access to green spaces was picked by a higher percentage of individuals in Peterborough region compared to other regions.
- 4.1.44 As may be expected given its more urban makeup, congestion was the highest selected issue, despite not being ranked as the highest priority issue overall. Pollution was considered a higher factor than in the more rural regions and was the third most frequently selected category.

**Q7: As well moving people around, transport is also important in supporting other positive changes. Please rank the following in order of importance (1 = most important, 6 = least important). You may wish to allocate the same rank to some that you deem equally important.**



- 4.1.45 Question 7 asked respondents to rank the six categories given in order of priority.
- 4.1.46 Despite being able to select as many or as few options as they wished, most respondents chose to rank all six categories in order of priority, with each one selected by between 569 and 512 times.
- 4.1.47 Enabling communities & people to access opportunities to improve their life chances was seen as the highest priority by the largest number of people, with 192 selections as the ‘highest priority’.
- 4.1.48 Improving the environment followed closely as the next most selected highest priority with 187 selections, followed by creating better places to live which was chosen by 156 people as their ‘highest priority’.
- 4.1.49 There was then a substantial gap, with helping the economy grow, mental and physical health all selected by between 61-85 respondents as their ‘highest priority’. Of these three options, helping the economy to grow was selected as the lowest priority by the most individuals (61), followed by mental health (79) and physical health (85).

## 4.2 Summary of email and telephone feedback

4.2.1 During the public engagement period, a total of five emails were received from local residents, who provided their feedback on the emerging LTCP. The following topics / issues were raised:

Theme	Frequency
Reservations against proposals for the South East Cambridge busway	2
The need to focus on rural areas, to improve rural transport and connectivity	2
Lack of car parking, particularly in city centres	1
Frequency of bus services needs to be improved	1
One respondent queried whether plans for CAM had been dropped	1

4.2.2 The project team did not receive any telephone calls from residents who provided their feedback on the LTCP. A handful of calls were received, which comprised general enquires for information or requests for hard copies of the engagement materials to be posted.

# 5. Summary of Stakeholder Feedback

## 5.1 Summary of stakeholder feedback

5.1.1 There were 18 long form responses to the engagement process, a summary of the responses can be found in Appendix. The following stakeholders provided feedback:

- East Cambridgeshire District Council
- Lode Parish Council
- Great Shelford Parish Council
- Coton Parish Council
- Ramsey Neighbourhood Trust
- University of Cambridge
- Hunts Waling and Cycling Group
- Rail Future East Anglia
- CPRE
- Cambridge Past, Present & Future
- Cambridge Connect
- Smarter Cambridge Transport
- Marshall Group Properties
- Metalcraft
- Cambridge Ahead
- Freight 21
- Cambridge Green Party
- Trumpington Residents' Association

## 6. Conclusions & Next Steps

### 6.1 Public consultation

- 6.1.1 Following the review of all feedback received during the public engagement, the Combined Authority will review all comments received and will use these to inform the development of the revised LTCP.
- 6.1.2 The revised LTCP will be presented at a consultation commencing in January 2022, which will include further details of the plan and demonstrate how feedback received from the initial round of engagement has influenced the plan.



## 7. Appendices

- Copy of engagement brochure
- Copy of feedback form
- Summary of breakout sessions at the LTCP Breakfast Briefing
- Summary of feedback received from organisations

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 7</b>
<b>1 MARCH 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Cereste, Cabinet Member for Digital Services and Transformation	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508

<b>MONITORING SCRUTINY RECOMMENDATIONS</b>
--

<b>RECOMMENDATIONS</b>	
<b>FROM:</b> Director of Law and Governance	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <p>Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.</p>	

**1. ORIGIN OF REPORT**

1.1 The Growth, Environment and Resources Scrutiny Committee agreed at a meeting held on 28 June 2017 that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

*The Scrutiny Committees will:*

- a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions.*
- b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

### 3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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### 4. **BACKGROUND AND KEY ISSUES**

4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.

4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed, they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

### 5. **ANTICIPATED OUTCOMES OR IMPACT**

5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

### 6. **REASON FOR THE RECOMMENDATION**

6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

### 7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Minutes of the Joint Scrutiny Committee meetings held on 7 July 2021, 3 November, 6 January 2022 and 15 February 2022.

### 8. **APPENDICES**

8.1 Appendix 1 – Recommendations Monitoring Report

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
7 JULY 2021	Climate Change Working Group / Place and Economy	<b>TO INFORM STRATEGIC DIRECTION IN RESPONSE TO THE CAMBRIDGESHIRE AND PETERBOROUGH INDEPENDENT COMMISSION ON CLIMATE'S INTIAL REPORT</b>	To consider the capacity of Peterborough City Council to play its full part in developing and implementing an area wide action plan with a view to making recommendations regarding officers' skills and availability.	Due to be considered by a meeting of the Climate Change Working Group in November 2021, in line with the publication of the final report of the Cambridgeshire and Peterborough Independent Commission on Climate.  Comprehensive briefing pack on climate work, including response to recommendation, to be provided in January 2022.  <b>Response provided on 31/01/2022 and circulated to Members.</b>	<b>Completed*</b>
7 JULY 2021	Climate Change Working Group / Place and Economy	<b>TO INFORM STRATEGIC DIRECTION IN RESPONSE TO THE CAMBRIDGESHIRE AND PETERBOROUGH INDEPENDENT COMMISSION ON CLIMATE'S INTIAL REPORT</b>	Alongside a Carbon Management action plan, the City will need an emergency resilience and adaptation plan which considers in detail and addresses the impact of climate change our community and considers the impact on our most vulnerable communities.	Due to be considered by a meeting of the Climate Change Working Group in November 2021, in line with the publication of the final report of the Cambridgeshire and Peterborough Independent Commission on Climate.  Comprehensive briefing pack on climate work, including response to recommendation, to be provided in January 2022.  <b>Response provided on 31/01/2022 and circulated to Members.</b>	<b>Completed*</b>

7 JULY 2021	Climate Change Working Group / Place and Economy	<b>TO INFORM STRATEGIC DIRECTION IN RESPONSE TO THE CAMBRIDGESHIRE AND PETERBOROUGH INDEPENDENT COMMISSION ON CLIMATE'S INITIAL REPORT</b>	Recommend engagement with tenant farmers and partner landowners at an early stage, e.g., to encourage non-traditional use of land.	Due to be considered by a meeting of the Climate Change Working Group in November 2021, in line with the publication of the final report of the Cambridgeshire and Peterborough Independent Commission on Climate.  Comprehensive briefing pack on climate work, including response to recommendation, to be provided in January 2022.  <b>Response provided on 31/01/2022 and circulated to Members.</b>	<b>Completed*</b>
7 JULY 2021	Climate Change Working Group / Place and Economy	<b>TO INFORM STRATEGIC DIRECTION IN RESPONSE TO THE CAMBRIDGESHIRE AND PETERBOROUGH INDEPENDENT COMMISSION ON CLIMATE'S INITIAL REPORT</b>	Recommend that Peterborough City Council works with the Combined Authority to transform the road network to favour pedestrians and cyclists.	Due to be considered by a meeting of the Climate Change Working Group in November 2021, in line with the publication of the final report of the Cambridgeshire and Peterborough Independent Commission on Climate.  Comprehensive briefing pack on climate work, including response to recommendation, to be provided in January 2022.  <b>Response provided on 31/01/2022 and circulated to Members.</b>	<b>Completed*</b>
3 NOVEMBER 2021	Councillor Simons, Cabinet Member for Waste, Street Scene and the Environment	<b>PORTFOLIO PROGRESS REPORT FROM THE CABINET MEMBER FOR WASTE, STREET</b>	The Growth, Environment and Resources Scrutiny Committee considered the report and <b>RESOLVED</b> to recommend to Cabinet the suspension of the	Recommendation sent to Cabinet Member and Officers.  <b>Head of Environmental Partnerships advised that free</b>	<b>Completed*</b>

		<b>SCENE AND THE ENVIRONMENT</b>	zero charge for bulky waste collection and the use of these resources to salvage more and increase recycling and re-use in Peterborough. Meanwhile, the Committee encourages the Cabinet Member to explore better enforcement measures that are efficient, economic and effective. The Committee encourages all councillors to promote recycling measures in their wards and use the revision of policies as an opportunity to educate residents.	<b>bulky waste would be discontinued in the next municipal year. This would not offer any savings as PCC does not have the budget for it next financial year.</b>	
17 NOVEMBER 2021 – JOINT SCRUTINY OF THE BUDGET	Councillor Andy Coles, Cabinet Member for Finance	<b>MEDIUM TERM FINANCIAL STRATEGY 2023 TO 2024/25 – PHASE ONE</b>	It was recommended that the Cabinet Member for Finance consider a differential charge for a replacement green and black bin and that the proposed charge would be less for the green bin than the black bin. This was hoped to encourage residents not to put recycled waste into their black bin.	Response received:  <b>We will look at a different cost model for the replacement of recycling bins as opposed to residual bins, whilst still ensuring this delivers the same level of financial benefit as the proposal included within phase one. The current proposal for replacement bins is based on the current true costs of this service, when we complete the modelling to look at this recommendation one of the options, we will consider is to increase the costs of the replacement residual bins, which would allow us to reduce the cost of the recycling bins. Options will be drafted by officers in Place &amp; Economy and Finance, with the options being presented to the Financial Sustainability</b>	<b>Completed*</b>

				<p><b>Working Group for review. it is important to remember the Council needs to work on the delivery of Financial Sustainability, therefore we need to ensure any options presented are delivering to that priority.</b></p> <p><b>For some additional context last financial year the Council replaced roughly the same of each bin type with 1054 residual and 908 recycling bins being replaced</b></p>	
6 JANUARY 2022	<p>Cllr Cereste, Cabinet Member for Digital Services and Transformation</p> <p>Sam Smith – Cambridgeshire County Council and Peterborough City Council</p>	<p><b>PORTFOLIO PROGRESS REPORT – FOR THE CABINET MEMBER FOR DIGITAL SERVICES AND TRANSFORMATION</b></p>	<p>The Committee <b>RESOLVED</b> to recommend to Cabinet that the Council continues to work collaboratively in I.T. and investigates joint procurement with public sector partners wherever practical.</p>	<p>Response provided by Sam Smith - Assistant Director of IT &amp; Digital Services on 18/2/21. See below for detail.</p>	<b>Completed*</b>
<p><b>The Council is part of several public sector arrangements for the provision of IT services. One example of this is the Eastnet partnership which provides connectivity services for almost all local government organisations in this area as well as other public sector bodies. There is also work underway with health organisations and Cambridgeshire County Council to create a Shared Health Care record across the Cambridgeshire and Peterborough areas.</b></p> <p><b>The IT &amp; Digital Service have recently completed a joint procurement with Cambridgeshire County Council for the purchase of laptops which has allowed the Council to take advantage of economies of scale and secure a reduced price and a more reliable supply chain. A further joint procurement with Cambridgeshire County Council is currently in progress for a replacement integrated transport system and planning has commenced for a joint procurement for a replacement Education System. Other opportunities for joint procurement with Cambridgeshire County Council and other public sector bodies are continually being reviewed.</b></p>					



EXTRAORDINARY MEETING ON 15 FEBRUARY 2022	Cabinet	<b>'SAVE BRETTON OAKTREE' PETITION - ACTION TO BE TAKEN</b>	<p>The Growth, Environment and Resources Scrutiny Committee <b>RESOLVED</b> to recommend that Cabinet determine that the consent to fell the tree at 9 Barnard Way, Bretton should not be implemented, and instead undertake an alternative course of action.</p> <p>This action should be that the Council:</p> <ol style="list-style-type: none"> <li>1. Obtains a further independent expert assessment (ie. not from the experts who have already provided assessments) of the issues relating to the mature oak tree and the property at 9 Barnard Way, Bretton, with such an assessment reviewing the existing reports and clarifying any inconsistencies, and</li> <li>2. Obtain a detailed report on the effectiveness, cost and implications of providing root barrier treatment.</li> </ol>	Sent to Cabinet on 16 February 2022 for consideration at Cabinet on 21 February 2022.	<b>Awaiting Outcome of Cabinet Meeting</b>
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\* = Pending Committee's approval

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<b>GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM No. 8</b>
<b>1 MARCH 2022</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director of Law and Governance		
Cabinet Member(s) responsible:	Councillor Cereste, Cabinet Member for Digital Services and Transformation		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

**FORWARD PLAN OF EXECUTIVE DECISIONS**

RECOMMENDATIONS	
<b>FROM:</b> Senior Democratic Services Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Growth, Environment and Resources Scrutiny Committee:</p> <ol style="list-style-type: none"> <li>1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information.</li> </ol>	

**1. ORIGIN OF REPORT**

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

**2. PURPOSE AND REASON FOR REPORT**

2.1 This is a regular report to the Growth, Environment and Resources Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

- ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	N/A
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**4. BACKGROUND AND KEY ISSUES**

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The

Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 14 March 2022.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

## **5. CONSULTATION**

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

## **6. ANTICIPATED OUTCOMES OR IMPACT**

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

## **7. REASON FOR THE RECOMMENDATION**

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

## **8. ALTERNATIVE OPTIONS CONSIDERED**

8.1 N/A

## **9. IMPLICATIONS**

### **Financial Implications**

9.1 N/A

### **Legal Implications**

9.2 N/A

## **10. BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

## **11. APPENDICES**

11.1 Appendix 1 – Forward Plan of Executive Decisions

# **PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS**

PUBLISHED: 11 FEBRUARY 2022

# FORWARD PLAN

## **PART 1 – KEY DECISIONS**

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:  
Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller; Cllr Walsh; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk), Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

## **PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE**

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

## **PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to [philippa.turvey@peterborough.gov.uk](mailto:philippa.turvey@peterborough.gov.uk) or by telephone on 01733 452460.

All decisions will be posted on the Council's website: [www.peterborough.gov.uk/executivedecisions](http://www.peterborough.gov.uk/executivedecisions). If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

**PART 1 – FORWARD PLAN OF KEY DECISIONS****KEY DECISIONS FROM 14 MARCH 2022**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<b>Procurement of a Design Team for The Vine, 64-68 Bridge Street, Peterborough - KEY/14MAR2022/01</b> – A decision is requested following a procurement exercise under the Homes England Framework, for the appointment of a design team. The design team will then need to undertake concept designs to inform an Outline Business Case.	<b>Cabinet</b>	<b>16 March 2022</b>	Growth, Environment and Resources Scrutiny Committee	Central Ward	Relevant internal and external stakeholders and through the Homes England Framework.	Karen Lockwood, Programme Manager Place & Economy, Tel:07825 902794, Email: karen.lockwood@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PREVIOUSLY ADVERTISED KEY DECISIONS**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>1. <b>Disposal of freehold in Centre of the City - KEY/12JUN18/01</b> To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p> <p>72</p>	<p><b>Councillor Coles, Cabinet Member for Finance</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>



<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
73	<p><b>2. Contract for remedial works by PCC to the Stanground Bypass – KEY/2SEP19/02</b></p> <p>To approve works to the Stanground bypass and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South and Hargate and Hempsted</p>	<p>Relevant internal and external stakeholders</p> <p>Standard consultation for highway schemes.</p>	<p>Charlotte Palmer, Group Manager – Transport and Environment, charlotte.palmer@peterborough.gov.uk</p>	<p>To be determined.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>3. Approval of funding for the provision of accommodation to reduce homelessness KEY/14OCT19/01</b> – Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
<p><b>4. Disposal of land at 7-23 London Road, Peterborough - KEY/06JAN20/01</b> Approval to dispose of surplus land to a registered provider for redevelopment to social housing The disposal will be conditional on a successful planning consent; the application has yet to be made.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>There will be an exempt annex with details of the commercial transaction.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
75	<p><b>5. The disposal of former playing fields at Angus Court, Westtown, Peterborough - KEY/06JAN20/02</b></p> <p>Approval to dispose of former playing fields and Angus Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>West</p>	<p>A number of consultation events for local residents have been held for both the proposed disposal of land at Angus Court and the creation of new facilities at Thorpe Lea Meadows. Planning approval was secured for the new facilities at Thorpe Lea Meadows. These works are now completed. Consultation and information events to discuss the Council's plans to dispose of land at Angus Court and the creation of a new public play area, were held at West Town Academy took place on 1 November 2018 and 7 March 2019</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
6.	<b>Acquisition of a freehold commercial property in Peterborough City Centre – KEY/8JUN20/03</b> - Acquisition of a freehold property for a community hub.	<b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b>	<b>February 2022</b>	Growth, Environment and Resources Scrutiny Committee	Central	Relevant internal and external stakeholders.	Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
7. 76	<b>Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS - KEY/7DEC20/01</b> - Joint Cambridgeshire County Council and Peterborough City Council Transport Services DPS for all Education and social care transport procurement.	<b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b>	<b>February 2022</b>	Children and Education Scrutiny Committee	All Wards	Relevant internal and external stakeholders.  Agreed at RIT Board and Joint Commissioning Board	Bryony Wolstenholme - Passenger Transport Operations Tel: 01733 317453 Email: bryony.wolstenholme@peterborough.gov.uk	Joint Commissioning Board decisions 25.08.2020/ RIT Board 19.02.2020

<b>KEY DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
77	<p><b>8. Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - KEY/7DEC20/02</b> - Variation to the Council's Operational Services Agreement (Peterborough Serco Strategic Partnership Contract): Modification to scope of the PSSP Contract - Business Transformation &amp; Strategic Improvement Service Support element</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Christ Yates, Finance, 01733 452527, chris.yates@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p><b>9. Mechanism selected for the supply of agency workers – KEY/21DEC20/02 –</b> Options appraisal being undertaken for the Council's future supply of agency workers beyond expiry of the current contracts. This decision recommends the option that should be taken forward in the long term.</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Legal, procurement, market analysis.</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>10. Procurement of 22 one bedroom flats for the accommodation of people who have previously been rough-sleepers – KEY/04JAN21/01</b> - The decision is to approve the use of £625K capital grant towards the purchase of 22 one bedroom flats. There is a further decision to approve borrowing of up to £1,675,000 from Public Works Loan Board towards the purchase of the 22 one bedroom flats.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation with MHCLG and Homes England</p>	<p>Michael Kelleher Assistant Director – Housing Tel: 01733 452586 Email: michael.kelleher@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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79	<p><b>11. Extension of the Delivery of Leisure and Cultural Services – KEY/15MAR21/02</b>            Extension of the delivery of Cultural Services by City Culture Peterborough, and Leisure Services by Peterborough Limited for three years to rationalise and reorganise service delivery in light of the effects of COVID-19. The 3-year extension will give time to properly reorganise, and allow time for the culture and leisure sectors to rebuild in time for future delivery options to be explored from 2024, including direct provision, working with partners, the establishment of a cooperative delivery model, or a public tender exercise..</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590, Email: Kirsty.nutton@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<p>12. <b>Bretton Court Redevelopment Scheme – KEY/15MAR21/04</b>  1. Approve the surrender of the Council's lease for the ground floor retail units of Bretton Court dated 28th June 2019, subject to the conditions to set out below and to be formalised within the Deed of Surrender</p> <p>2. Approve the Council entering in to an Agreement for Lease for the ground floor retail units of the new development scheme at Bretton Court, subject to the terms set out below</p> <p>3. Subject to the terms of the above Agreement for Lease being satisfied, to approve the Council entering in to a New Lease or the ground floor retail units of the new development scheme at Bretton Court</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Bretton</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Harris, Senior Estates Surveyor, NPS Peterborough  Email: helen.harris@nps.co.uk  Mobile: 07920 160181</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



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81	<p><b>13. Approval for application of Government funding for a heat network - KEY/29MAR21/02</b></p> <p>The Peterborough Integrated Renewables Infrastructure (PIRI) is designing a low carbon heat network for Peterborough. In order to develop the designs an application for Government Grant funding will be required and this decision is to provide approval for that application.</p>	<p><b>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Consultation have been undertaken with the engaged advisors</p>	<p>Elliot Smith - Commercial Manager; Energy, Infrastructure and Regeneration. Tel: 07506536565 Email; elliot.smith@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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14.	<p><b>PCC Homecare Framework – KEY/12APR21/02</b></p> <p>The extension of the PCC Homecare Framework for 12 months, plus delegated approval. Contract states three years, plus up to seven years, in 12 months increments. Due to be extended in September 2021, for 12 months.</p>	<p><b>Councillor Walsh, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>February 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>West</p>	<p>Relevant internal and external stakeholders</p>	<p>Ruth Miller, 07795046754, ruth.miller@camb.ridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
15.	<p><b>64-68 Bridge Street, dilapidation works – KEY/26APR2021/02 –</b></p> <p>Approval to carry out dilapidations works at 64-68 Bridge Street, Peterborough.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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16.	<b>Fleet Procurement - KEY/26APR2021/08</b> - Formal tender for various Fleet vehicles for Aragon Direct Services including areas such as Street Cleansing and Property Maintenance	<b>Councillor Simons, Cabinet Member for Waste, Street Scene and Environment</b>	<b>February 2022</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders	James Collingridge, Head of Environmental Partnerships, Tel: 01733864736, Email: james.collingridge@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
17. 83	<b>Peterborough City Council Housing Related Support Procurement / Commissioning - KEY/24MAY21/02</b> – To Procure / Commission Peterborough City Council Housing Related Support Services. Service redesign and change form annual Grant Agreements to longer term contracts.	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b>	<b>February 2022</b>	Communities Scrutiny Committee	All Wards	Soft market testing is underway. A Housing Related Support Commissioning Strategy has been agreed and has received all the relevant approvals.	Sharon Malia, Housing Programmes Manager Sharon Malia - Housing Programmes Manager, 01733 237771, Email: sharon.malia@peterborough.gov.uk	To be submitted, Housing Related Support Commissioning Strategy for Cambridgeshire & Peterborough 2020 - 2022. Procurement/ Commissioning information.

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84	<p><b>18. Active Lifestyle and Sports Strategy – Refresh – KEY/2AUG21/02</b> - A review of the Active Lifestyles and Sports Strategy following the impact of Covid-19 and services across the city. Since the strategy was adopted in 2018/19 there have been significant developments with the culture and leisure services being delivered by new operators, the demise of certain stakeholders and a stronger importance of working with public health so they are aligned with physical activity for residents health and wellbeing, both physically and mentally.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>April 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Currently in early stages of the review, working with Cambridgeshires Active Partnership, Living Sport a outline plan of a steering group and consultation will be delivered. This will also align with Sport England’s new 10 year strategy which is being launched in 2021 along with a new funding framework.</p>	<p>Jamie Fenton - Partnership Manager, Culture, Sport and Leisure, Email: jamie.fenton@pet erborough.gov.uk – Tel: 07976382756</p>	<p>Current Strategy will be used as a good starting point, this will have statistics updated, a new steering group developed and a new way to evidence actions/outcomes by stakeholders</p>

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19.	<p><b>Capita Revenue &amp; Benefits Academy system migration to cloud – KEY/30AUG21/01 -</b></p> <p>To approve the award of contract for the procurement of ICT cloud-based services from Capita UK Limited</p> <p>through to a Framework Agreement for the period 1st September 2021 to 31st August 2026 for a value of £630,000</p>	<p><b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Data has been gathered from the existing on premises system and been analysed by Capita to inform their proposal. Capita's proposal has been shared with internal stakeholders and Serco who process on behalf of the council. Feedback has been collated and sent back to Capita to allow them to amend their proposal and draft the contract</p>	<p>Jason Dalby, ICT Project Manager, Tel:07931 176848, Email: jason.dalby@pet erborough.gov.uk</p>	<p>Project Brief, Business Case, Specification of Requirements, Capita proposal, data protection and climate impact assessments</p>
20.	<p><b>Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust – KEY/11OCT21/03</b></p> <p>This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@ cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>21. <b>Disband Peterborough City Market from Laxton Square and relocate to a new location – KEY/11OCT21/04</b>  As part of the Northminster development, the current market site is required to be decommissioned and the site vacated in early 2022. The proposal to the Cabinet Member will be to disband the current market, serve all appropriate legal notices to existing traders and authorise officers to develop an alternative market location.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Consultation with market traders will take place over the details of the new market location and transition from the existing site,</p>	<p>Ian Phillips - Head of Communities and Partnerships Integration  Tel: 07415881802  Email:ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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<p><b>22. Appointment of Multidisciplinary Design Team for the Peterborough Museum Extension Project – KEY/11OCT21/05</b> Confirmation will be required to appoint the Multi-disciplinary Design Team for the Peterborough Museum Extension. The design team will be procured via the Homes England Framework of Suppliers. The procurement process is currently underway with Expression of Interest Issued, overseen by Peterborough City Council Procurement Officer.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Procurement exercise managed by PCC Procurement team, published notice via Homes England Framework</p>	<p>Emma Gee, Assistant Director for Growth and Regeneration Tel: 07983 345184 Email:emma.gee@peterborough.gov.uk</p>	<p>CMDN will be prepared once procurement of project is completed recommending award.</p>

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23.	<b>Laptop procurement - KEY/22NOV21/01</b> – Award of contract for laptop devices	<b>Councillor Marco Cereste, Cabinet Member for Digital Services and Transformation</b>	<b>February 2022</b>	Growth, Environment and Resources Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Kevin Halls, IT Finance Contract Manager Tel: 07880053901 Email: kevin.halls@cambridgeshire.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
24.	<b>Healthwatch Service - KEY/22NOV21/02</b> - Approval to enter into an agreement for the provision of Healthwatch Service	<b>Councillor Irene Walsh, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>March 2022</b>	Adults and Health Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Charlotte Knight Tel: 01733 317986 Email: charlotte.knight@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.



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<p>25. <b>Section 256 Agreement with Cambridgeshire and Peterborough Clinical Commissioning Group – KEY/03JAN22/01</b>        Authorise the Council to enter into a Section 256 Agreement (pursuant to section 256 NHS Act 2006) with the Cambridgeshire and Peterborough Clinical Commissioning Group for receipt of funding relating to health funded support to children and young people and their families for the financial years 2022/2023 and 2023/2024.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</b></p>	<p><b>March 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>All relevant internal and external stakeholders</p>	<p>Pam Setterfield, Commissioning Manager, Tel: 07920 160394, Email: pam.setterfield@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>26. <b>Novation of Amey LG Materials Recycling Facility contract – KEY/03JAN22/02</b>  Agreement by the relevant cabinet member to permit a novation of Amey MRF contract and associated legal agreements necessary to complete this process.</p>	<p><b>Councillor Nigel Simons, Cabinet Member for Waste, Street Scene and the Environment</b></p>	<p><b>February 2021</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Richard Pearn, Head of Waste, Resources and Energy,  Email: richard.pearne@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

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27.  91	<b>Amendment to Hotel Loan Facility - KEY/17JAN2022/02</b> - An amendment is required to the Hotel Loan Facility with Fletton Quays Hotel Ltd	<b>Councillor Andy Coles, Cabinet Member for Finance</b>	<b>May 2022</b>	<b>Growth, Environment and Resources Scrutiny Committee</b>	Fletton and Stanground	Consultation has been undertaken with the Council's Quantity Surveyors working for the Council on this project	Carole Coe, Commercial Finance Manager, Tel:07966 570604, Email: carole.coe@pet erborough.gov.uk	The decision will include an exempt annex containing a commercially confidential update from the Director of the Fletton Quays Hotel Ltd.  <b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b>

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28.	<b>Opt Into The National Scheme For Auditor Appointments From 2023 - KEY/17JAN2022/03</b> - Confirm to Public Sector Audit Appointments that it will opt into the national scheme for auditor	<b>Councillor Andy Coles, Cabinet Member for Finance</b>	<b>February 2022</b>	<b>Growth, Environment and Resources Scrutiny Committee</b>	N/A	N/A	Kirsty Nutton, Head of Corporate Finance Tel: 01733 384590 Email: Kirsty.nutton@peterborough.gov.uk	Report and Invitation letter  It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
29.	<b>Workforce Recruitment and Retention Grant Funding – KEY/01FEB22/01</b> The decision will cover the recommended allocation of the grant fund.	<b>Councillor Irene Walsh, Cabinet Member for Adult Social Care, Health and Public Health</b>	<b>February 2021</b>	Adults and Health Scrutiny Committee	All Wards	Local Care Associations, Public Health and other internal teams.	Shauna Torrance, Head of Adult Social Care Commissioning, Tel: 07887631808, Email: shauna.torrance@cambridgeshire.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>30. <b>Section 75 Partnership Agreement - Better Care Fund 2021/22 – KEY/14FEB2022/01</b> - Authorise amendments to the existing Section 75 Agreement with the NHS Cambridgeshire and Peterborough Clinical Commissioning Group relating to the commissioning of health and social care services to reflect key changes to the Better Care Fund in 2021/22</p>	<p><b>Councillor Irene Walsh, Cabinet Member for Adult Social Care, Health and Public Health</b></p>	<p><b>March 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>In the developing and drafting of the BCF Plan, there were detailed discussions and workshops with system partners to create the vision, goal, objectives and scope of the Strategic level Plan and the specific delivery projects/schemes.</p>	<p>Caroline Townsend, Head of Commissioning Partnership and Programmes, Tel: 07976 832188, caroline.townsend@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p><b>31. Approval for contract to be awarded to Milestone to deliver Phase 2 outline business case for Peterborough University access improvement scheme – KEY/28FEB22/01</b></p> <p>The Council has previously received funding of £360k from the Cambridgeshire and Peterborough Combined Authority (CPCA) to deliver the strategic outline business case and phase 1 outline business case for Peterborough University access improvement scheme. Now that these stages are complete, the CPCA is in the process of awarding a further £1.8m so that Phase 2 of the outline business case can be undertaken. The additional funding for the scheme is subject to approval at CPCA Board meeting to be held on 26th January 2022. Approval is required for contract to be awarded to Milestone to undertake Phase 2 of the outline business case for the scheme.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central and East Wards</p>	<p>Consultation was undertaken between 25/10/21 to 5/12/21 and feedback was incorporated into Phase 1 of the Outline Business Case. Further consultation will occur as the project develops.</p>	<p>Lewis Banks, Transport &amp; Environment Manager, Tel: 01733 317465, Email: lewis.banks@pe-terborough.gov.uk</p>	<p>Currently the relevant documents for this decision are not available. The minutes of the CPCA Board meeting scheduled for 26 January 2022 will serve as confirmation of the additional grant funding award. The minutes and any supporting documents will be provided once they are made available.</p>

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<p><b>32. To approve the 2022/23 Transport Programme of Works – KEY/28FEB22/02</b>            Peterborough Highway Services are in the process of drafting their annual Transport Programme of Works for 2022/23. A Cabinet Member Decision Notice will be submitted once the programme is finalised. This will cover programmes for Integrated Transport, Highway Maintenance, Street Lighting Maintenance and Bridge Maintenance.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>Before April 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Where applicable the necessary consultation will be taken undertaken prior to delivery.</p>	<p>Lewis Banks, Transport &amp; Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>33. Continuation of shared Trading Standards Service – KEY/28FEB22/03</b>            Peterborough City Council entered into a Memorandum of Understanding with Cambridgeshire County Council for the provision of a shared Trading Standards Service across Peterborough and Cambridgeshire from 1 April 2017. Approval is requested to continue the shared service arrangements as per the Service Level Agreement.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Catherine Pawson. Head of Operations Trading Standards, 01954 284651, catherine.pawson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>96</p> <p><b>34. Dynamic Purchasing System - Temporary Accommodation &amp; Private Rented Sector Scheme – KEY/18FEB22/05</b> To implement a Dynamic Purchasing System in order to procure accommodation for homelessness households who approach Peterborough City Council for assistance. We look to be more responsive and flexible with the accommodation we provide, and to ensure we provide value for money through a more competitive system.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>April 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Housing Needs are currently undertaking a soft market test and engagement with providers.</p>	<p>Caroline Rowan, Housing Manager, 01733 864095, caroline.rowan@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p><b>35. Housing Related Support Grant Agreements 2022/2023 – KEY/18FEB22/06</b> Award specific grants for Housing Related Support, which will be funded through the Housing Related Support Programme (formerly Supporting People Programme), for the period of 12 months, 1 April 2022 to 31 March 2023</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>March 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Discussion with existing recipients of Grants</p> <p>Relevant internal and external stakeholders</p>	<p>Sharon Malia, Housing Programmes Manager, 07920 160632, sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
36.  97	<p><b>Towns Fund Business Cases and Grant Funding Agreements approval - KEY/18FEB22/04</b> Towns Fund Business Cases approval and approval to enter into Grant Funding Agreements with third party project partners including Nene Park Trust and Peterborough College.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>14 March 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Longueville, Park, Central and Fletton and Stanground Wards</p>	<p>Towns Fund Board consulted and approved process at Board Meeting 20/01/22.</p>	<p>Karen Lockwood, Programme Manager, 07825 902794, karen.lockwood@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

**PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE**

**KEY DECISIONS TO BE TAKEN IN PRIVATE**

<b>KEY DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</b>
<p><b>‘Save Bretton Oak Tree’ Petition – Action to be taken</b></p> <p>The Cabinet may resolve to exclude the press and public from the meeting for this item of business as it involves the likely disclosure of exempt information as defined in:</p> <p>☐ Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972 – information relating to any individual - Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 – information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>The report is exempt as it relates to data provided to the Council as part of an ongoing insurance claim and therefore the Council is only able to use that data for the purposes of dealing with the claim and cannot make it public. In addition, the report provides advice on the Council’s liability and therefore also has litigation privilege.</p>	<b>Cabinet</b>	<b>21 February 2022</b>	Growth, Environment and Resources Scrutiny Committee	Bretton	The original tree works application was duly consulted upon in accordance with all necessary procedures. Post a decision, a tree felling notification consultation was also duly undertaken in accordance with all necessary procedures. Officers are confident there have been no failures in respect of appropriate consultation.	Richard Kay, Head of Sustainable Growth Strategy, <a href="mailto:richard.kay@peterborough.gov.uk">richard.kay@peterborough.gov.uk</a>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PART 3 – NOTIFICATION OF NON-KEY DECISIONS**

**NON-KEY DECISIONS**

<b><i>DECISION REQUIRED</i></b>	<b><i>DECISION MAKER</i></b>	<b><i>DATE DECISION EXPECTED</i></b>	<b><i>RELEVANT SCRUTINY COMMITTEE</i></b>	<b><i>WARD</i></b>	<b><i>CONSULTATION</i></b>	<b><i>CONTACT DETAILS / REPORT AUTHORS</i></b>	<b><i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i></b>
<b>Funding for Citizens Advice Peterborough for 2022/23 –</b> A decision is requested following a procurement exercise under the Homes England Framework, for the appointment of a design team. The design team will then need to undertake concept designs to inform an Outline Business Case.	<b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b>	<b>April 2022</b>	Communities Scrutiny Committee	All	Proposal is contained with the council's budget which is available for public consultation	Ian Phillips – Email:ian.phillips@peterborough.gov.uk Tel: 07145 881802	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**PREVIOUSLY ADVERTISED DECISIONS**

<i><b>DECISION REQUIRED</b></i>		<i><b>DECISION MAKER</b></i>	<i><b>DATE DECISION EXPECTED</b></i>	<i><b>RELEVANT SCRUTINY COMMITTEE</b></i>	<i><b>WARD</b></i>	<i><b>CONSULTATION</b></i>	<i><b>CONTACT DETAILS / REPORT AUTHORS</b></i>	<i><b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b></i>
100	<p><b>1. Disposal of former Barnack Primary School caretaker house -</b>                      Delegate authority to the Corporate Director of Growth and Regeneration to dispose of the property.</p>	<p><b>Councillor Coles, Cabinet Member for Finance</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment &amp; Resources Scrutiny Committee</p>	<p>NA</p>	<p>Relevant internal and external stakeholders.</p>	<p>Bill Tilah, Estates Surveyor                      Email: Bill.Tilah@nps.co.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><b>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</b></p>

<b>DECISION REQUIRED</b>		<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
2.	<p><b>Approval of the leasehold disposal of a brownfield site to a care provider –</b> A site has been found for a care home and the Council are currently looking into a leasehold disposal to a care provider who will build a care facility and then contract to provide services to the Council.</p>	<p><b>Councillor Peter Hiller, Cabinet Member for Strategic Planning and Commercial Strategy and Investments</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Park Ward</p>	<p>Relevant internal and external stakeholders.</p> <p>A forum has been set up by the Combined Authority involving representatives from finance, legal, property and social care.</p>	<p>Felicity Paddick, Manager - Estates and Valuation, Tel: 07801 910971 Email: felicity.paddick@nps.co.uk</p>	<p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
3.	<p><b>Modern Slavery Statement</b> To review and agree for publication an updated Statement in compliance with the Modern Slavery Act 2015.</p>	<p><b>Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>February 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Rob Hill, Assistant Director: Public Protection, Email: rob.hill@peterborough.gov.uk</p> <p>Amy Brown, Senior Lawyer and Deputy Monitoring Officer, Email: Amy.brown@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>4. <b>Variation to the delegation agreement between Peterborough City Council (PCC) and Cambridgeshire County Council (CCC) regarding the delivery of the Healthy Child Programme (HCP) across Peterborough and Cambridgeshire</b>  This decision seeks authorisation to vary the Delegation and Partnering agreement to account for the increase in the value of PCC financial contributions to CCC in respect of the Agenda for Change pay increase. Agenda for Change is a nationally agreed UK-wide package of pay, terms and conditions for NHS staff. Under this deal, which came into effect in 2018, was the agreement for all NHS staff employed at the top pay points at bands 2-8c were to receive a 6.5% cumulative pay increase over a 3 year period.</p>	<p><b>Councillor Walsh, Cabinet Member for Adult Social Care, Health &amp; Public Health</b></p>	<p><b>February 2022</b></p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, Tel:07583040529</p>	<p>CMDN to authorise delegation of HCP commissioning functions from PCC to CCC - <a href="https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0">https://democracy.peterborough.gov.uk/mglssueHistoryHome.aspx?lId=22331&amp;PlanId=395&amp;RPID=0</a></p>

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103	<p><b>5. Joint PCC and CCC IT Service Management System</b> To approve the procurement of a new joint Peterborough City Council [PCC] and Cambridgeshire County Council [CCC] IT Service Management [ITSM] system.</p>	<p><b>Councillor Cereste, Cabinet Member for Digital Services and Transformation</b></p>	<p><b>February 2022</b></p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.  G-Cloud Procurement Process</p>	<p>Damian Roberts, Project Manager. T: 07485 594522 E: damian.roberts@peterborough.gov.uk</p>	<p>CMDN and PID</p>
	<p><b>6. Approval of the Peterborough Sufficiency Strategy</b> Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Lou Williams: Director of Children's Services, Tel:07920160141, Email: lou.williams@peterborough.gov.uk</p>	<p>Scrutiny Report</p>

<b>DECISION REQUIRED</b>	<b>DECISION MAKER</b>	<b>DATE DECISION EXPECTED</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p>7. <b>Werrington Fields and Ken Stimpson Secondary School</b> - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children's Services and Education, Skills and the University</b></p>	<p><b>February 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Hazel Belchamber, Assistant Director: Education Capital &amp; Place Planning, Tel: 07833481406, Email: hazel.belchamber@cambridgeshire.gov.uk</p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>



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105	<p><b>8. To approve the procurement of a new joint PCC and CCC Integrated Transport System (ITS)</b>  The PCC and CCC Transport teams provide home to school transport for educational and social needs. A new system is proposed to allow improved levels of service, joint working and increased efficiencies. This decision is to proceed with the procurement of this new system, with CCC taking the lead.</p>	<p><b>Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University</b></p>	<p><b>February 2022</b></p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tony Drath,  Project Manager,  Tel:07785778417,  Email:  tony.drath@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

**PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES**

<b>DECISION TAKEN</b>	<b>DECISION MAKER</b>	<b>DATE DECISION TAKEN</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Closure and Relocation of Peterborough City Market – JAN22/CMDN/70</b></p> <p>The Cabinet Member for Housing, Culture and Communities:</p> <ol style="list-style-type: none"> <li>1. Closed the Peterborough City Market at Northminster, Peterborough; and</li> <li>2. Established a new statutory market at Bridge Street pursuant to the Food Act 1984 and moved the Charter/franchise market from Northminster Market to Bridge Street, operating 5 days per week (Tuesday to Saturday);</li> <li>3. Authorised the award of various works, including the construction of the food hall and market kiosks to the contract to Peterborough Limited for a value not exceeding of £779,360 for the construction of the food hall, market kiosks and supply/install of pop-up stall, subject to budget approval.</li> </ol>	<p><b>Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>28 January 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>Central Ward</p>	<p>A public notice to close the market has been published in the Peterborough Telegraph and on the market site which invited representations. In addition, parish councils, Opportunity Peterborough, The Civic Society, Chamber of Commerce and Members have all been notified of the proposal.</p> <p>Market traders have been consulted throughout.</p>	<p>Rob Hill, Assistant Director Community Safety, 07815 558081</p>	<p>A Cabinet Member Decision Notice setting out the full details of the proposals.</p>

<b>DECISION TAKEN</b>	<b>DECISION MAKER</b>	<b>DATE DECISION TAKEN</b>	<b>RELEVANT SCRUTINY COMMITTEE</b>	<b>WARD</b>	<b>CONSULTATION</b>	<b>CONTACT DETAILS / REPORT AUTHORS</b>	<b>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</b>
<p><b>Interim Management of the Key Theatre - JAN22/CMDN/69</b></p> <p>The Cabinet Member approved the award of a Lease to Selladoor Venue Development Ltd (operators of the New Theatre Peterborough) to operate the Key Theatre for a period of 5 years, with annual break clauses, from 1 February 2022.</p>	<p><b>Deputy Leader and Cabinet Member for Housing, Culture and Communities</b></p>	<p><b>19 January 2022</b></p>	<p>Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Informal expressions of interest were received from a number of independent providers shortly after the announcement proposing closure of the Key Theatre.</p> <p>However, it was determined that only, Selladoor, were able and prepared to mobilise their operation to take over the management of the Key Theatre from 1 February 2022.</p>	<p>Adrian Chapman, Service Director Communities and Partnerships, Tel: 07920 160441; Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

## **DIRECTORATE RESPONSIBILITIES**

### **RESOURCES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

Corporate Property

### **BUSINESS IMPROVEMENT AND DEVELOPMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

### **CUSTOMER AND DIGITAL SERVICES Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

IT, Customer Services – contact centres, walk-in customer service sites, reception services and web & digital services;

Communications;

Emergency Planning, Business Continuity and Health and Safety.

### **PEOPLE AND COMMUNITIES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

Performance and Information (Performance Management, Systems Support Team)

### **LAW AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Democratic Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Electoral Services (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Information Governance, (Coroner's Office, Freedom of Information and Data Protection)

### **PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

### **PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY**

Health Protection, Health Improvements, Healthcare Public Health.

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